

# AGENDA



**CITY OF HOPEWELL**  
Hopewell, Virginia 23860

**CITY COUNCIL**

**Patience A. Bennett, Mayor, Ward #7**  
**John B. Partin, Jr., Vice Mayor, Ward #3**  
**Deborah B. Randolph, Councilor, Ward #1**  
**Arlene Holloway, Councilor, Ward #2**  
**Jasmine E. Gore, Councilor, Ward #4**  
**Janice B. Denton, Councilor, Ward #5**  
**Brenda S. Pelham, Councilor, Ward #6**

**AGENDA**

(804) 541-2408  
www.hopewellva.gov  
info@hopewellva.gov  
cityclerk@hopewellva.gov

**John M. Altman, Jr., City Manager**  
**Cynthia E. Hudson, Acting City Attorney**  
**Mollie P. Bess, City Clerk**

**February 22, 2022**

**REGULAR MEETING**

Closed Meeting - 6:00 p.m.  
Work Session  
Regular Meeting – 7:30 p.m.

**OPEN MEETING**

**6:00 p.m.** Call to order, roll call, and welcome to visitors

SUGGESTED MOTION: Move to enter into a closed meeting pursuant to Va. Code Section §2.2-3711(A)(1) to discuss the terms of employment of a council appointee (city clerk), and appointments to various boards and commissions; pursuant to Va. Code Section §2.2-3711(A)(3) to discuss the disposition of a publicly held real property, where discussion in an open meeting would adversely affect the bargaining position or negotiating strategy of the City; and pursuant to Va. Code Section §2.2-3711(A)(6) to discuss the investment of public funds where competition or bargaining is involved and initial public discussion would adversely affect the City’s financial interest.

**CLOSED MEETING**

**RECONVENE OPEN MEETING**

Roll Call

**CERTIFICATION**

CERTIFICATION PURSUANT TO VIRGINIA CODE §2.2-3712(D): Were only public business matters (1) lawfully exempted from open-meeting requirements and (2) identified in the closed-meeting motion discussed in closed meeting?

Roll Call

**WORK SESSION**

**Waterfront Concept Plan – Aaron Reidmiller**

**REGULAR MEETING**

Call to order, roll call, and welcome to visitors

Prayer by Rev. Danny Tucker, followed by the Pledge of Allegiance to the Flag of the United States of America led by Vice Mayor Partin

**SUGGESTED MOTION: To amend/adopt Regular Meeting agenda**

Roll Call

**CONSENT AGENDA**

*All matters listed under the Consent Agenda are considered routine by Council and will be approved or received by one motion in the form listed. Items may be removed from the Consent Agenda for discussion under the regular agenda at the request of any Councilor.*

**C-1 Minutes:** February 3, 2022; February 10, 2022

**C-2 Pending List:**

**C-3 Information for Council Review:** HRHA Meeting Minutes – 1/10/22

**C-4 Personnel Change Report:**

**C-5 Public Hearing Announcements:** Conditional Use Permit 214 South 16<sup>th</sup> Avenue; Conditional Use Permit 1404 Roanoke Avenue; Conditional Use Permit Maryland Avenue; Conditional Use Permit Sub-Parcel #024-0305 – 3/8/22

**C-6 Routine Approval of Work Sessions:** American Rescue Plan Act Work Session – 3/8/22

**C-7 Ordinances on Second & Final Reading:**

**C-8 Routine Grant Approval:**

**C-9 Resolutions, Proclamations:**

**SUGGESTED MOTION: To amend/adopt consent agenda**

Roll Call

**INFORMATION/PRESENTATIONS**

**Lamb Arts Presentation – Eliza Lamb**

**Hometown Heroes Program – Robert Brown**

**PUBLIC HEARING**

**Amendment of FY 2021-2022 School Board Operating Budget**

**UNFINISHED BUSINESS**

**COMMUNICATIONS FROM CITIZENS**

**CITY CLERK:** *A Communications from Citizens period, limited in total time to 30 minutes, is part of the Order of Business at each regular Council meeting. All persons addressing Council shall approach the microphone, give name and, if they reside in Hopewell, their ward number, and limit comments to **three minutes**. No one is permitted to speak on any item scheduled for consideration on the regular agenda of the meeting. All remarks shall be addressed to the Council as a body, any questions must be asked through the mayor only, and there shall be no discussion without permission of the mayor. Any person who makes*

*personal, impertinent, abusive, or slanderous statements, or incites disorderly conduct in Council Chambers, may be barred by the mayor from further audience before Council and removed, subject to appeal to a majority of Council. (See Rules 405 and 406.)*

**Reports of Boards and Commissions:**

**REGULAR BUSINESS**

**Reports of City Manager:**

R-1 – Eviction Reduction Program – Tevya Griffin/Michelle Jones, HOME

R-2 – Budget Amendment for Sheriff’s Office Pay Raises

R-3 – FY22 Budget Amendment – Stormwater I&I Improvements

R-4 – Budget Calendar

**Reports of City Attorney:**

**Reports of City Clerk:**

**Reports of City Council:**

**Committees**

**COUNCILORS REQUEST**

CR-1 – Re-implement Municode Meeting Software/Council Rules & Procedures - GORE  
MOTION:

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Roll Call

**Presentations from Boards and Commissions**

**Other Council Communications**

**Adjournment**

CLOSED  
MEETING

# CONSENT AGENDA

# MINUTES

**February 3, 2022  
Special Meeting  
DRAFT**

**MINUTES OF THE SPECIAL CITY COUNCIL MEETING**

A Special Meeting of the City Council of the City of Hopewell, Virginia, was held Thursday, February 3, 2022 at 6:30 p.m. in the City Council Chambers, Municipal Building, 300 North Main Street, Hopewell, Virginia.

PRESENT:	Johnny Partin, Vice Mayor (Ward 3) Deborah Randolph, Councilor (Ward 1) Janice B. Denton, Councilor (Ward 5) Brenda S. Pelham, Councilor (Ward 6) Jasmine Gore, Councilor (Ward 4)
VIRTUAL:	Arlene Holloway, Councilor (Ward 2)
ABSENT:	Patience Bennett, Mayor (Ward 7)
STAFF	Mollie P. Bess, City Clerk J. March Altman, City Manager
GUEST:	Andrew McRoberts, Sands Anderson Law Firm

**ROLL CALL**

Vice Mayor Partin opened the meeting at 6:30 p.m. Roll call was taken as follows:

Vice Mayor Partin	-	present
Councilor Randolph	-	present
Councilor Holloway	-	present - virtual
Councilor Gore	-	present
Councilor Denton	-	present
Councilor Pelham	-	present

Vice Mayor Partin turned the Work Session meeting over to City Manager March Altman. Mr. Altman introduced Mr. Andrew McRoberts with Sands Anderson Law Firm to present their presentation on Redistricting.

Mr. McRoberts explained why we need districting, because the Va. Constitution and statutes require it. The census come out every 10 years and the following year when the census data is available to local governments you are required to redistrict. If you were all At Large you would not have to redistrict, but because you have Wards for districts that are some sub-part of the local government, you have to redistrict to make sure that you population is more or less the same, that you have not have geographic, demographic population types of changes that somehow trip over constitutional or statutory requirements. In reference to time, he encourages Council to wrap this up sooner rather than later.

Most of presentation is the nuts and bolts on how we redistrict. How and steps – you need to consider certain criteria, like where are the existing districts, what about incumbency, voting behavior and communities of interest. Those are all things that the courts have upheld as appropriate reconsiderations. There are also federal and Virginia constitutional requirements, like equal population – in the federal level



**February 3, 2022  
Special Meeting  
DRAFT**

it is called one person one vote, in Virginia it's more or less equal. Talked about contiguous and compact and you must not draw a district to discriminate on race. Contiguous does include territory across roads and streets and bodies of water. Equal Representation and racial fairness will also be discussed. Courts judge compactness in three different ways, which are included in your materials. Goal is equal population. It is 10% deviation from highest population to lowest population. Clearly observable boundaries – it is a main road or street, a road or highway that is part of the state or federal highway system, it is a river, stream or drainage feature so shown as a polygon boundary on the official census bureau map or it's any other natural, constructed or erected permanent visible feature which is shown on an official map. Follow your census blocks and you will be fine. Preclearance is addressed in your packet. No cracking and no packing is allowed! Discussed Virginia Rights of Voters Act. The Act itself is a covered practice. This Act requires detail provided in your packet. Effects of redistricting – ordinances take effect immediately, but do not cut short the term of any sitting member or require them to live in the newly-relocated district.

Councilor Randolph wanted clarification on the language minority group on page 32. A group of people who have a language different than the majority.

Councilor Gore asked for Mr. McRoberts to go over cracking as she had some concerns. He explained that cracking and packing was inappropriate treatment of minority groups. She is concerned her ward has cracking in this new redistricting map.

Mr. Altman then took over and handed out some additional maps for City Council to view, that are showing census block issues. Mr. David Thompson, with Hopewell City Development then took over the podium and went over the maps in detail with the Councilors. Much discussion was had by all of Council and the consensus was that Council would have a Work Session to address Redistricting again. Mr. Altman recommends as Mr. McRoberts did that we go with Option 2 and we advertise. We will need to advertise with a full page ad that includes the map. Our objective and target date is the first meeting in April when we would like to have this approved. Mr. Altman suggested a meeting outside of a Council meeting and then discuss at regular meeting on Tuesday, 2/8 as to when we would like to get back together. Mr. Altman stated he knew the concerns which are: draw without incumbent's consideration; Ramsey Avenue is concern, Mr. Partin's concern with compactness and number 3 was a no by Councilor Gore.

Motion to adjourn by Councilor Gore and seconded by Councilor Denton

Roll Call:	Vice Mayor Partin	-	yes
	Councilor Gore	-	yes
	Councilor Denton	-	yes
	Councilor Pelham	-	yes
	Councilor Randolph	-	yes
	Councilor Holloway		

Motion Passes: 6 – Ayes  
0 – No

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Patience Bennett, Mayor

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Mollie Bess, City Clerk

**February 10, 2022**  
**Special Meeting**  
**DRAFT**

**MINUTES OF THE SPECIAL CITY COUNCIL MEETING**

A Special Meeting of the City Council of the City of Hopewell, Virginia, was held Thursday, February 10, 2022 at 6:30 p.m. in the City Council Chambers, Municipal Building, 300 North Main Street, Hopewell, Virginia.

PRESENT:           Patience Bennett, Mayor (Ward 7)  
                  Johnny Partin, Vice Mayor (Ward 3)  
                  Deborah Randolph, Councilor (Ward 1)  
                  Janice B. Denton, Councilor (Ward 5)

VIRTUAL:           Arlene Holloway, Councilor (Ward 2)  
                  Brenda S. Pelham, Councilor (Ward 6)  
                  Jasmine Gore, Councilor (Ward 4)

Staff:               Mollie P. Bess, City Clerk

**ROLL CALL**

Mayor Bennett opened the meeting at 6:30 p.m. Roll call was taken as follows:

Mayor Bennett	-	present
Vice Mayor Partin	-	present
Councilor Randolph	-	present
Councilor Holloway	-	present - virtually
Councilor Gore	-	present - virtually
Councilor Denton	-	present
Councilor Pelham	-	present – virtually

SUGGESTED MOTION: Move to go into closed meeting by Vice Mayor Partin and seconded by Mayor Bennett pursuant to Va. Code Section §2.2-3711(A)(1) to interview prospective candidates for City Attorney.

Roll Call:	Councilor Pelham	-	yes
	Mayor Bennett	-	yes
	Councilor Randolph	-	yes
	Councilor Holloway	-	yes
	Vice Mayor Partin	-	yes
	Councilor Gore	-	yes
	Councilor Denton	-	yes

Motion Passes: 7 – Ayes  
                  0 – No

Motion Passes: 7 – Ayes  
                  0 – No

**CLOSED SESSION**

Motion to come out of closed by Vice Mayor Parton and seconded by Councilor Denton

**February 10, 2022  
Special Meeting  
DRAFT**

Roll Call:                      Councilor Pelham       -        yes  
   Mayor Bennett           -        yes  
   Councilor Randolph    -        yes  
   Councilor Holloway   -        yes  
   Vice Mayor Partin     -        yes  
   Councilor Denton       -        yes

Motion Passes: 6 – Ayes  
                                 0 – No

**CERTIFICATION**

Certification pursuant to Virginia Code 2.2-3712(D) were only public business matters (1) lawfully exempted from open-meeting requirements and (2) identified in the closed-meeting motion discussed in closed meeting?

Roll Call:                      Councilor Pelham       -        yes  
   Mayor Bennett           -        yes  
   Councilor Randolph    -        yes  
   Councilor Holloway   -        yes  
   Vice Mayor Partin     -        yes  
   Councilor Denton       -        yes

Motion Passes: 6 – Ayes  
                                 0 – No

Motion to adjourn by Vice Mayor Partin and seconded by Councilor Denton

Roll Call:                      Councilor Pelham       -        yes  
   Mayor Bennett           -        yes  
   Councilor Randolph    -        yes  
   Councilor Holloway   -        yes  
   Councilor Denton       -        yes

Motion Passes: 6 – Ayes  
                                 0 – No

Meeting Adjourned 8:20 p.m.

\_\_\_\_\_  
Patience Bennett, Mayor

\_\_\_\_\_  
Mollie Bess, City Clerk

INFORMATION FOR  
COUNCIL REVIEW

9/16

HOPEWELL REDEVELOPMENT AND HOUSING AUTHORITY  
350 East Poythress Street  
Hopewell, VA 23860

REGULAR MEETING OF January 10, 2022

\*\*\* MINUTES \*\*\*

Minutes of Regular Meeting of the Board of Commissioners of the Hopewell Redevelopment and Housing Authority of the City of Hopewell, Virginia, held Monday, January 10, 2022 at 6:00 p.m.

The meeting was called to order by the Chairman. Roll call, those present and absent were as follows:

- Present: Shelia Flowers, Chairman  
John Tunstall, Vice-Chairman  
Ruth Johnson, Commissioner  
Shamika Lewis, Commissioner  
Susan Temple, Commissioner
- Absent: Anthony Bennett, Jr., Commissioner  
David Silvestro, Commissioner – New Commissioner was not advised in time.
- Also Present: Steven Benham, Chief Executive Officer  
Madelyn Peay, Chief Operating Officer  
Sherry Henderson, Executive Secretary  
Tarvaris McCoy, Chief Development Officer

CONSENT AGENDA

C-1 Upon motion made by Commissioner Johnson and seconded by Vice-Chairman Tunstall, with all Commissioners present responding, the Consent Agenda was approved.

Upon roll call, the vote resulted:

- Chairman Flowers - Yes
- Vice-Chairman Tunstall - Yes
- Commissioner Johnson - Yes
- Commissioner Lewis - Yes
- Commissioner Temple - Yes

5 Yes; Motion Passed

COMMUNICATIONS FROM CITIZENS: None

R-1 Summary Report Discussion.

Mr. Benham presented the Summary report to the Board of Commissioners.

R-2 Discussion of Pending List

Mr. Benham presented the pending list to the Board of Commissioners. The following will be completed for the pending list:

1. Item number 54 will remain as a pending item.
2. Item number 55 will remain as a pending item.
3. Item number 56 will remain as a pending item.
4. Item number 57 will remain as a pending item.
5. Item number 58 added as Request for Process for Phases for Redevelopment.

R-3 Request approval of Resolution No. 906, 2022-2026 5-Year and the 2022 Annual Plan Submission.

Upon motion made by Vice-Chairman Tunstall and seconded by Commissioner Johnson, with all Commissioners present responding, approved Resolution No. 906, 2022-2026 5-Year and the 2022 Annual Plan Submission.

917

Upon roll call, the vote resulted:

- Chairman Flowers - Yes
- Vice-Chairman Tunstall - Yes
- Commissioner Johnson - Yes
- Commissioner Lewis - Yes
- Commissioner Temple - Yes

5 Yes; Motion Passed

R-4 Request approval of Resolution No. 907. Authorizing the Participation of Hopewell Redevelopment and Housing Authority in the Development and Provision of Financing for Rendezvous Apartments.

Upon motion made by Commissioner Lewis and seconded by Vice-Chairman Tunstall, with all Commissioners present responding, approved Resolution No. 907, Authorizing the Participation of Hopewell Redevelopment and Housing Authority in the Development and Provision of Financing for Rendezvous Apartments, with a revision to change the word she to he on page 2, No. 6.

Upon roll call, the vote resulted:

- Chairman Flowers - Yes
- Vice-Chairman Tunstall - Yes
- Commissioner Johnson - Yes
- Commissioner Lewis - Yes
- Commissioner Temple - Yes

5 Yes; Motion Passed

R-5 Other Matters

Mr. Benham notified the Board of Commissioners of the election of officers that will be held during the regular Board of Commissioners meeting of February 14, 2022.

R-6 Commissioner Comments (and recommendations for next meeting).

Commissioner Johnson informed the Board of Commissioners of a Town Hall meeting on Thursday, January 13, 2022 at 5:30 p.m. by Zoom or in-person attendance at the Hopewell High School Auditorium.

Commissioner Lewis - Are we issuing mask to our residents? Mr. Benham - No, we have used up our CARES funds.

ADJOURNMENT

Upon motion made Commissioner Johnson seconded by Vice-Chairman Tunstall with all Commissioners present, responding affirmatively, the meeting was adjourned at 6:52 p.m.

*Sheila V. Flowers*

Sheila V. Flowers, Chairman

*Steven A. Benham, Jr.*

Steven A. Benham, Secretary-Treasurer

# WORK SESSION



## CITY OF HOPEWELL CITY COUNCIL ACTION FORM

**Strategic Operating Plan Vision Theme:**

- Civic Engagement
- Culture & Recreation
- Economic Development
- Education
- Housing
- Safe & Healthy Environment
- None (Does not apply)

**Order of Business:**

- Consent Agenda
- Public Hearing
- Presentation-Boards/Commissions
- Unfinished Business
- Citizen/Councilor Request
- Regular Business
- Reports of Council Committees

**Action:**

- Approve and File
- Take Appropriate Action
- Receive & File (no motion required)
- Approve Ordinance 1<sup>st</sup> Reading
- Approve Ordinance 2<sup>nd</sup> Reading
- Set a Public Hearing
- Approve on Emergency Measure

<b>COUNCIL AGENDA ITEM TITLE:</b>
Request to Approve Waterfront Concept Plan
<b>ISSUE:</b> Due to the age and condition of the boat slips at the Hopewell City Marina, staff has prepared a waterfront design concept to help guide future improvements. Approval of this concept will allow staff to continue the process of seeking public input, developing the plan, and pursuing funding options related to the waterfront concept plan.
<b>RECOMMENDATION:</b> The City Administration recommends approval of the Waterfront Concept Plan.
<b>TIMING:</b> Action is requested at the February 22, 2022, regular meeting of City Council.
<b>BACKGROUND:</b> The age of the boat slips at the Hopewell City Marina has created a variety of operational challenges. Staff has created a concept design that will assist with guiding the redevelopment of the marina waterfront.
<b>FISCAL IMPACT:</b> The redevelopment of the waterfront will require significant investment but an appropriation of funds is not requested at this time. Grant opportunities being pursued to assist with funding the project will have matching requirements.
<b>ENCLOSED DOCUMENTS:</b>
<ul style="list-style-type: none"> <li>• None</li> </ul>
<b>STAFF:</b>
Aaron Reidmiller, Director of Recreation and Parks

**SUMMARY:**

- |   |                          |                                    |  |                          |                          |                                    |                          |                          |                                    |                          |                          |                                    |                          |                          |                                 |  |          |          |  |                          |                          |                                  |                          |                          |                                  |                          |                          |                                 |
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| <table style="width: 100%; border: none;"> <tr> <td style="width: 10%;"><b>Y</b></td> <td style="width: 10%;"><b>N</b></td> <td></td> </tr> <tr> <td><input type="checkbox"/></td> <td><input type="checkbox"/></td> <td>Councilor Debbie Randolph, Ward #1</td> </tr> <tr> <td><input type="checkbox"/></td> <td><input type="checkbox"/></td> <td>Councilor Arlene Holloway, Ward #2</td> </tr> <tr> <td><input type="checkbox"/></td> <td><input type="checkbox"/></td> <td>Vice Mayor John B. Partin, Ward #3</td> </tr> <tr> <td><input type="checkbox"/></td> <td><input type="checkbox"/></td> <td>Councilor Jasmine Gore, Ward #4</td> </tr> </table> | <b>Y</b>                 | <b>N</b>                           |  | <input type="checkbox"/> | <input type="checkbox"/> | Councilor Debbie Randolph, Ward #1 | <input type="checkbox"/> | <input type="checkbox"/> | Councilor Arlene Holloway, Ward #2 | <input type="checkbox"/> | <input type="checkbox"/> | Vice Mayor John B. Partin, Ward #3 | <input type="checkbox"/> | <input type="checkbox"/> | Councilor Jasmine Gore, Ward #4 | <table style="width: 100%; border: none;"> <tr> <td style="width: 10%;"><b>Y</b></td> <td style="width: 10%;"><b>N</b></td> <td></td> </tr> <tr> <td><input type="checkbox"/></td> <td><input type="checkbox"/></td> <td>Councilor Janice Denton, Ward #5</td> </tr> <tr> <td><input type="checkbox"/></td> <td><input type="checkbox"/></td> <td>Councilor Brenda Pelham, Ward #6</td> </tr> <tr> <td><input type="checkbox"/></td> <td><input type="checkbox"/></td> <td>Mayor Patience Bennett, Ward #7</td> </tr> </table> | <b>Y</b> | <b>N</b> |  | <input type="checkbox"/> | <input type="checkbox"/> | Councilor Janice Denton, Ward #5 | <input type="checkbox"/> | <input type="checkbox"/> | Councilor Brenda Pelham, Ward #6 | <input type="checkbox"/> | <input type="checkbox"/> | Mayor Patience Bennett, Ward #7 |
| <b>Y</b>  | <b>N</b>                 |                                    |  |                          |                          |                                    |                          |                          |                                    |                          |                          |                                    |                          |                          |                                 |  |          |          |  |                          |                          |                                  |                          |                          |                                  |                          |                          |                                 |
| <input type="checkbox"/>  | <input type="checkbox"/> | Councilor Debbie Randolph, Ward #1 |  |                          |                          |                                    |                          |                          |                                    |                          |                          |                                    |                          |                          |                                 |  |          |          |  |                          |                          |                                  |                          |                          |                                  |                          |                          |                                 |
| <input type="checkbox"/>  | <input type="checkbox"/> | Councilor Arlene Holloway, Ward #2 |  |                          |                          |                                    |                          |                          |                                    |                          |                          |                                    |                          |                          |                                 |  |          |          |  |                          |                          |                                  |                          |                          |                                  |                          |                          |                                 |
| <input type="checkbox"/>  | <input type="checkbox"/> | Vice Mayor John B. Partin, Ward #3 |  |                          |                          |                                    |                          |                          |                                    |                          |                          |                                    |                          |                          |                                 |  |          |          |  |                          |                          |                                  |                          |                          |                                  |                          |                          |                                 |
| <input type="checkbox"/>  | <input type="checkbox"/> | Councilor Jasmine Gore, Ward #4    |  |                          |                          |                                    |                          |                          |                                    |                          |                          |                                    |                          |                          |                                 |  |          |          |  |                          |                          |                                  |                          |                          |                                  |                          |                          |                                 |
| <b>Y</b>  | <b>N</b>                 |                                    |  |                          |                          |                                    |                          |                          |                                    |                          |                          |                                    |                          |                          |                                 |  |          |          |  |                          |                          |                                  |                          |                          |                                  |                          |                          |                                 |
| <input type="checkbox"/>  | <input type="checkbox"/> | Councilor Janice Denton, Ward #5   |  |                          |                          |                                    |                          |                          |                                    |                          |                          |                                    |                          |                          |                                 |  |          |          |  |                          |                          |                                  |                          |                          |                                  |                          |                          |                                 |
| <input type="checkbox"/>  | <input type="checkbox"/> | Councilor Brenda Pelham, Ward #6   |  |                          |                          |                                    |                          |                          |                                    |                          |                          |                                    |                          |                          |                                 |  |          |          |  |                          |                          |                                  |                          |                          |                                  |                          |                          |                                 |
| <input type="checkbox"/>  | <input type="checkbox"/> | Mayor Patience Bennett, Ward #7    |  |                          |                          |                                    |                          |                          |                                    |                          |                          |                                    |                          |                          |                                 |  |          |          |  |                          |                          |                                  |                          |                          |                                  |                          |                          |                                 |



Austin Anderson, City Engineer

**FOR IN MEETING USE ONLY**

**MOTION:** \_\_\_\_\_

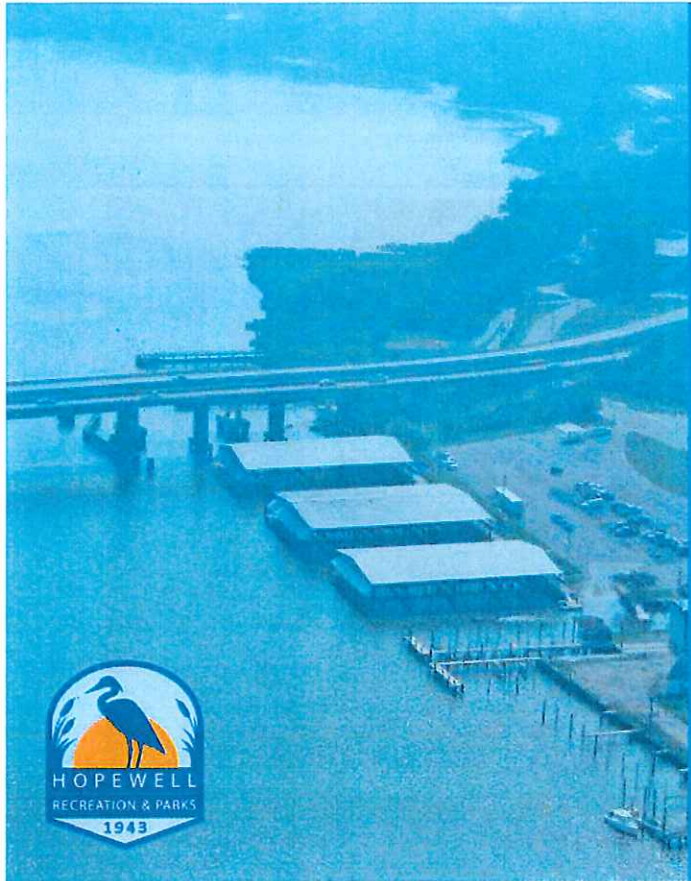
\_\_\_\_\_

**Roll Call**

**SUMMARY:**

- Y**   **N**
- Councilor Debbie Randolph, Ward #1
- Councilor Arlene Holloway, Ward #2
- Vice Mayor John B. Partin, Ward #3
- Councilor Jasmine Gore, Ward #4

- Y**   **N**
- Councilor Janice Denton, Ward #5
- Councilor Brenda Pelham, Ward #6
- Mayor Patience Bennett, Ward #7



Hopewell City Marina

# Planning Discussion

City Council Work Session  
February 22, 2022

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Hopewell Recreation and  
Parks



## Overview

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- I. Review of Existing Conditions
- II. Operational Challenges
- III. Options for Redevelopment
- IV. A Waterfront for All Concept Plan
- V. Requested Action
- VI. Questions



## Existing Conditions: L-Dock

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### Significant Concerns

- Roof deck failure
- Roof structure failure
- Cross-sectional loss of structural pilings
- Significant wood rot
- Building out of plumb

Recommendation: Demolition

## Existing Conditions: L-Dock

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*Image: Thousands of holes are clearly visible in the roof deck on L-Dock. The failed roof system has led to severe degradation of structural elements.*

## Existing Conditions: L-Dock

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*Image: A roofing support beam on L-dock has completely failed due to rot. The damaged beam was replaced at a cost of \$9,000.*

## Existing Conditions: L-Dock

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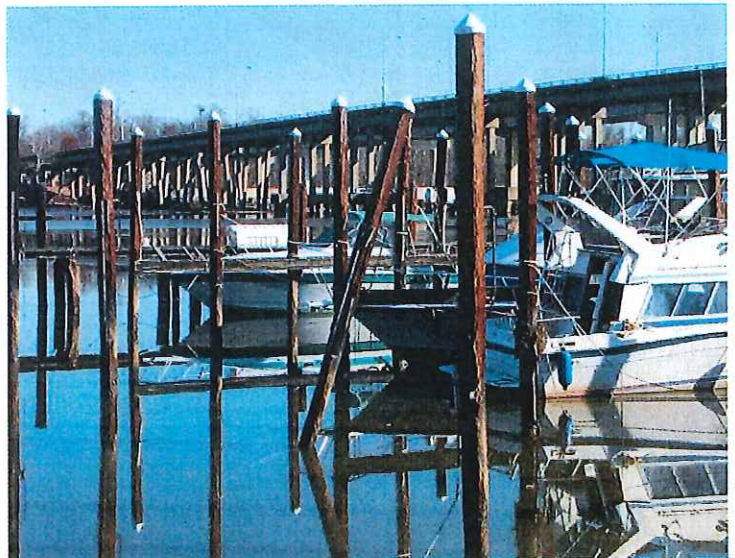


*Image: A piling with significant cross-sectional loss is shown on L-Dock at the Hopewell City Marina. This piling is load-bearing and supports the roof structure.*

## Existing Conditions: M-Dock

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- Decking failure
- Support joist failure
- Piling instability





## Existing Conditions: M-Dock

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*Image: M-Dock exhibits serious degradation of pilings and decking. Gaps in wood are large enough to accommodate vegetative growth.*

## Existing Conditions: N-Dock

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- Less significant issues than L-Dock and M-Dock
- Roof and beams repaired after recent storm damage
- Pilings exhibiting some degradation at transition zone
- Structural elements no longer aligned

## Existing Conditions: N-Dock



*Image: The first image shows missing roof panels after a thunderstorm in 2021. The repairs cost more than \$20,000 to complete. The second image shows misaligned pilings and roof supports, bringing into question the stability of the entire structure.*

## Operational Challenges

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Age of Boat Shed  
Structures and Main  
Boardwalk

Cost of  
Repairs/Routine  
Maintenance/  
Dredging

Rental Management/  
Contractual Leasing

## Operational Strengths

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Other Site Amenities

Location

Opportunities for  
Expanded Activities  
and Greater Public  
Access

## Paths Forward

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Demolish and  
rebuild to sustain  
marina operations

Sell to private owner  
with boat ramp  
retained as a public  
asset

Re-develop into a  
public waterfront  
space with additional  
recreational  
opportunities

# A Waterfront for All

Concept Plan



## Waterfront Concept Plan Key Features

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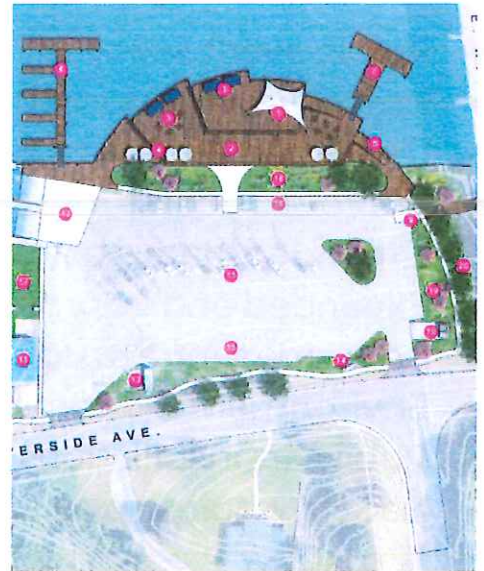
- Public event space for concerts, tournaments, and other special events
- Improved access to boat ramp
- Direct connection to Hopewell Riverwalk and Riverside Park Greenway
- Improved access for persons with disabilities
- Expanded watersports opportunity/commercial outfitter
- Expanded and improved public fishing area
- Pedestrian infrastructure
- Environmental improvements
- Public art installations
- Nature-inspired play space



## Funding Opportunities

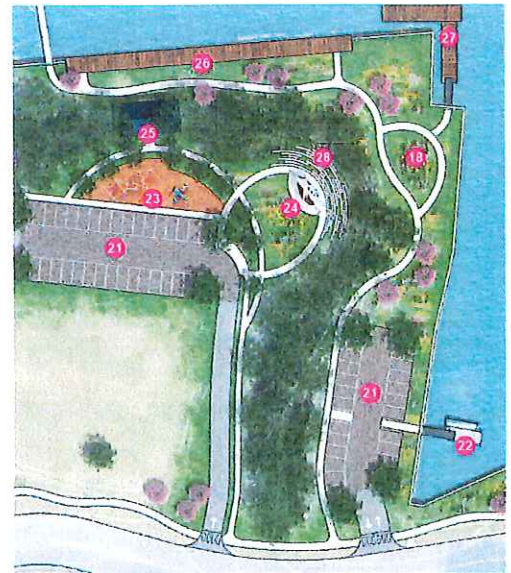
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- Land and Water Conservation Fund
- Boating Infrastructure Grants
- Public art funding opportunities
- Local philanthropic organizations
- Environmental conservation funding
- American Rescue Plan Funds



## Waterfront Concept Goals

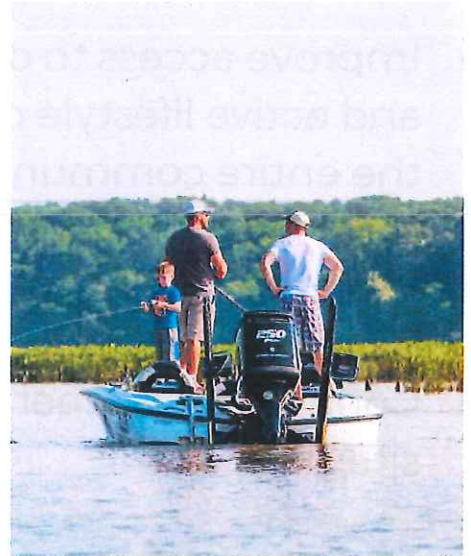
- Improve access to outdoor recreation and active lifestyle opportunities for the entire community
- Improve gateway aesthetics
- Enhance opportunities for economic development
- Connect with other public waterfront sites



## Next Steps

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- Adopt Waterfront Concept
- Approve LWCF Grant Application
- Public Information Session 3/7/22
- Submit LWCF grant application



## Questions and Comments

---

Staff:

**Aaron Reidmiller**

Director of Recreation and Parks

[areidmiller@hopewellva.gov](mailto:areidmiller@hopewellva.gov)

(804) 541-2353

**Austin Anderson**

City Engineer

[aanderson@hopewellva.gov](mailto:aanderson@hopewellva.gov)

(804) 541-2319

# INFORMATION/ PRESENTATION

# LAMB ARTS

LAMB CENTER FOR ARTS AND HEALING

The Lamb Center for Arts and Healing (Lamb Arts) is a nonprofit 501(c)3 organization founded in 2016 in Hopewell, Virginia. Lamb Arts is dedicated to helping underserved communities thrive through accessible, high-quality arts programming and mind, body, spirit healing opportunities.





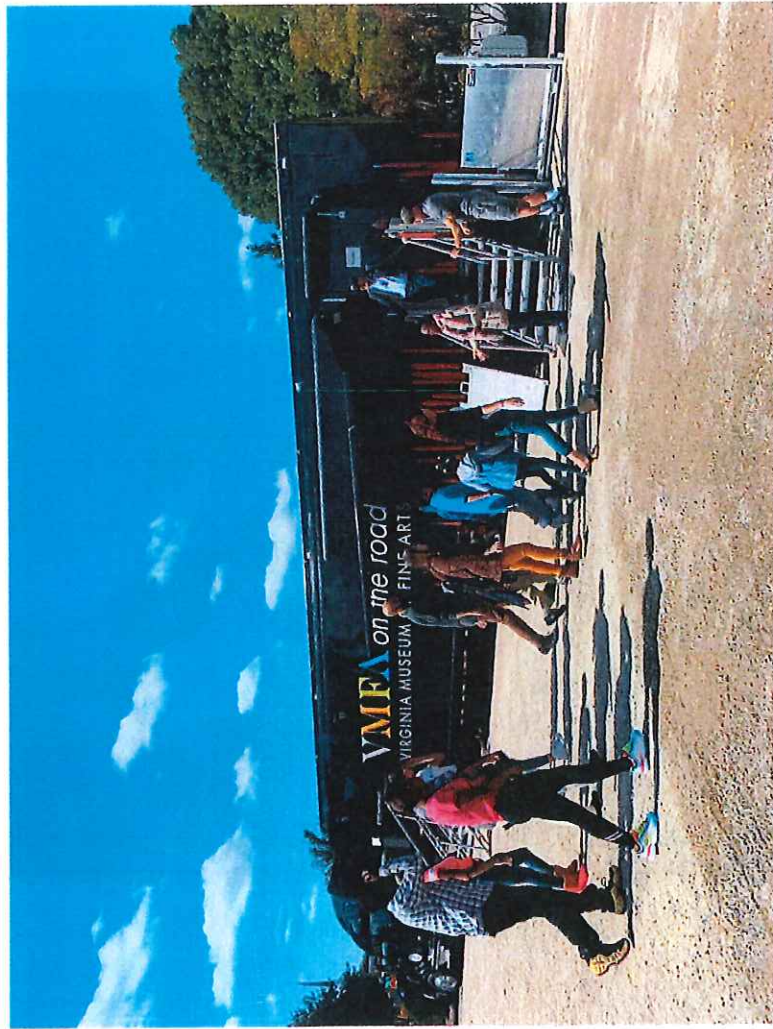














Austin 'Auz' Miles  
Hopewell Proud  
2019

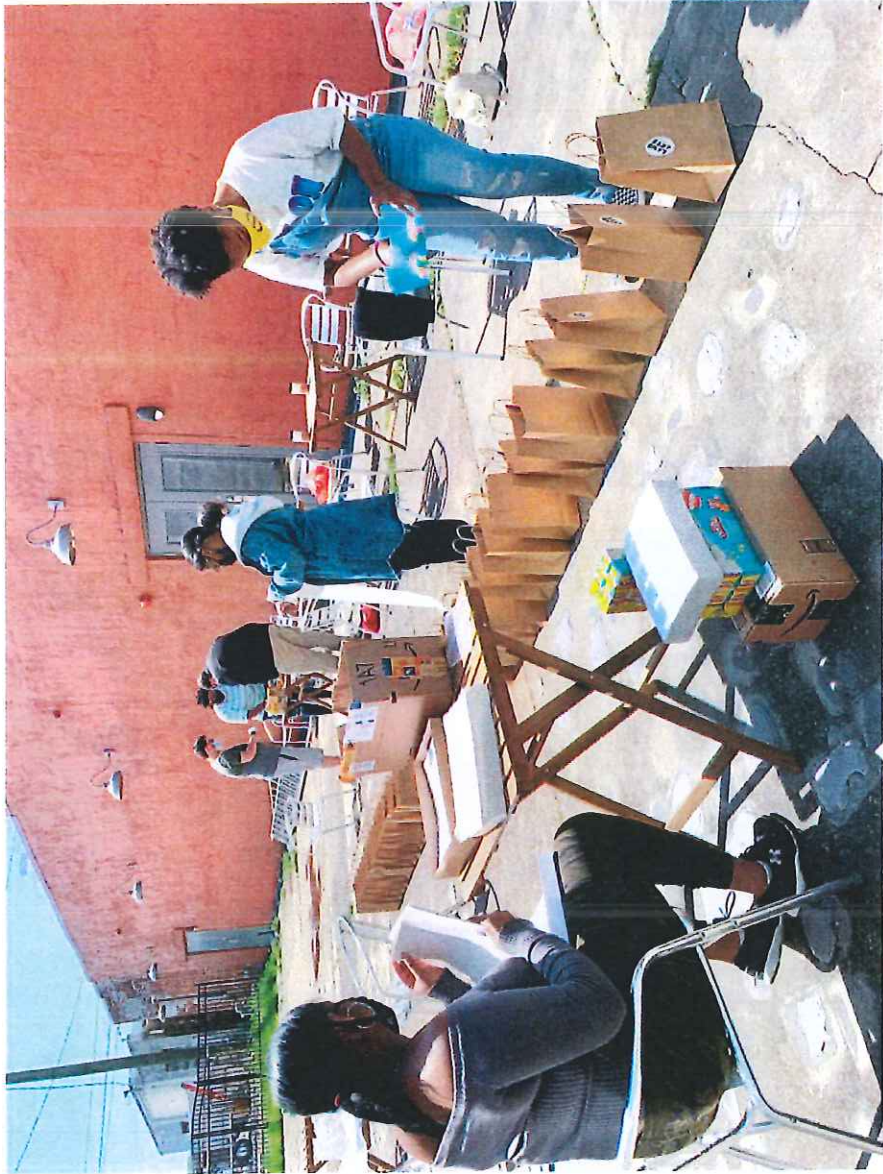
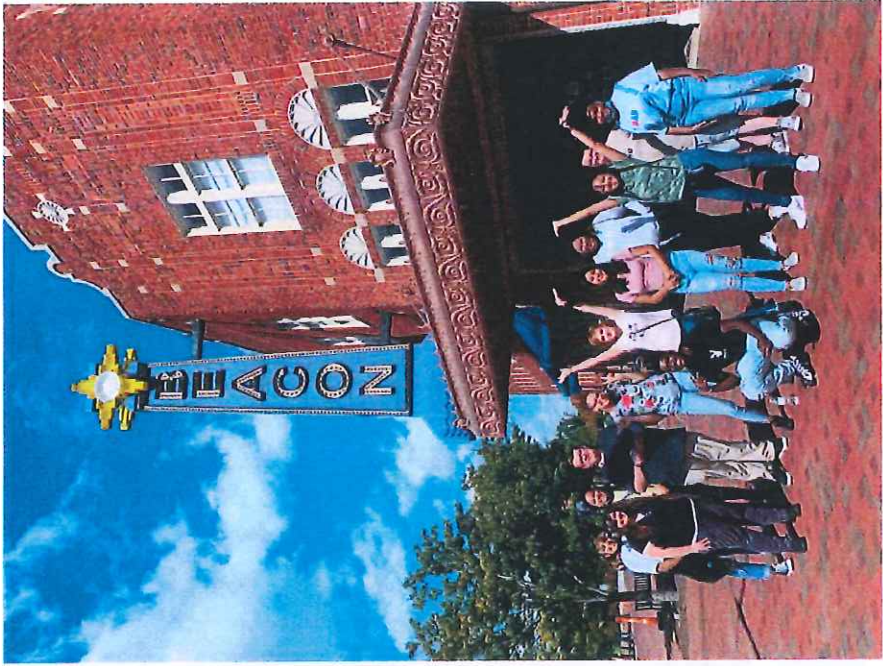
HOPEWELL PROUD is a piece that embraces the natural beauties and people of Hopewell. The foundation of each panel was painted by local community members at Lamb Arts' first annual Hopewell Arts Fest in October of 2019. Using vibrant colors and energetic movement, artist Austin 'Auz' Miles showcases the joining of the Appomattox and James Rivers, an eagle soaring above, and the diverse hands that work together to build our city. Growing up visiting her maternal family in Hopewell, Miles knows firsthand that all of these elements, along with our city's rich history, are what make this a special and unique place. She notes that this piece is a celebration of pride for Hopewell's past and future.

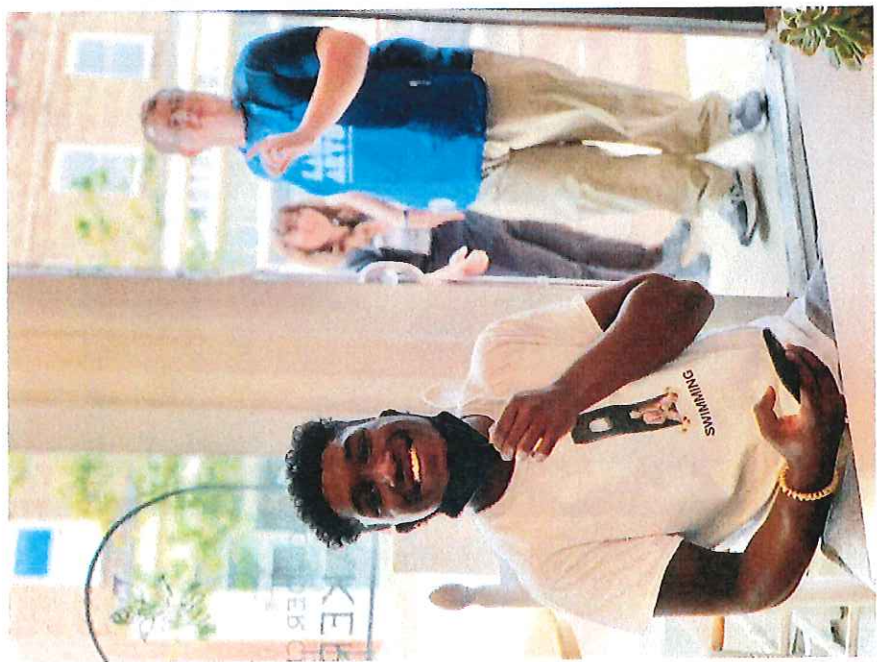
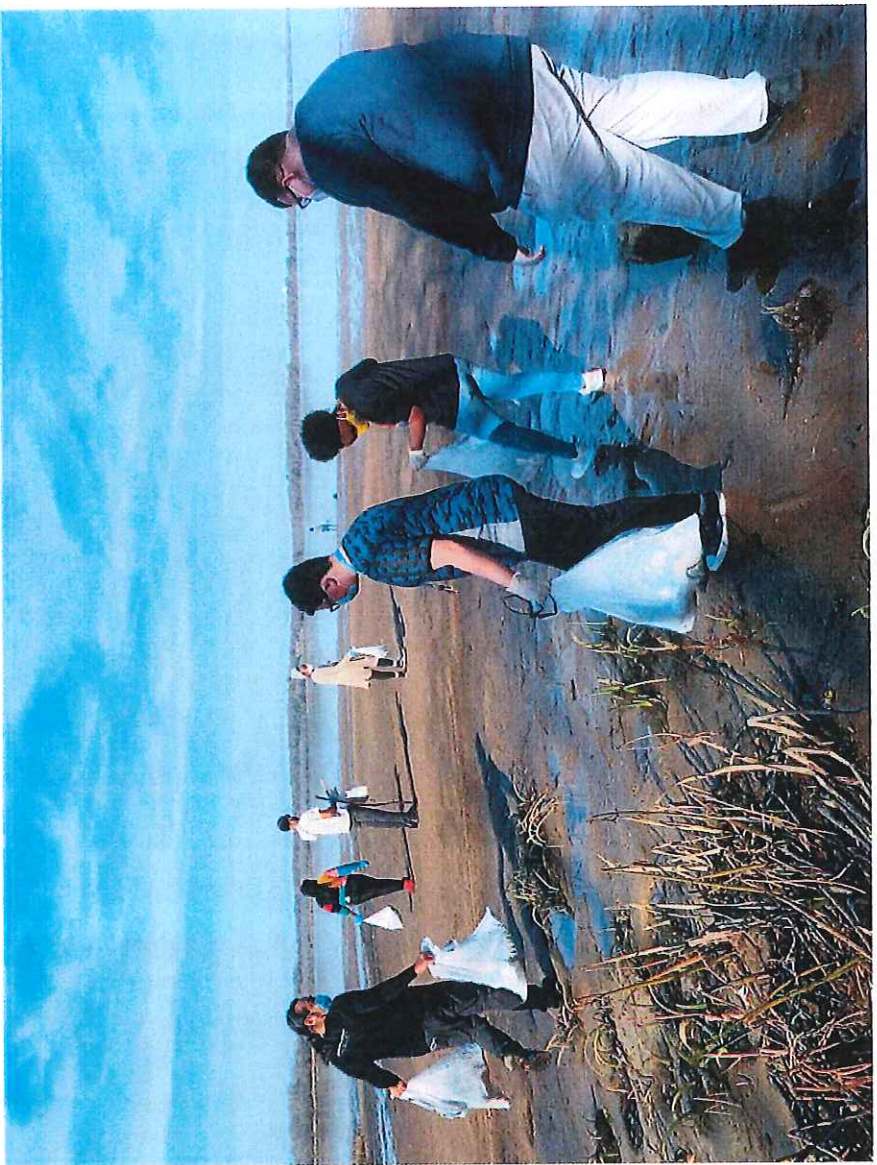
Commissioned by the Lamb Center for Arts and Healing and the Hopewell Downtown Partnership with generous support from the Department of Housing and Community Development's Virginia Main Street Program.



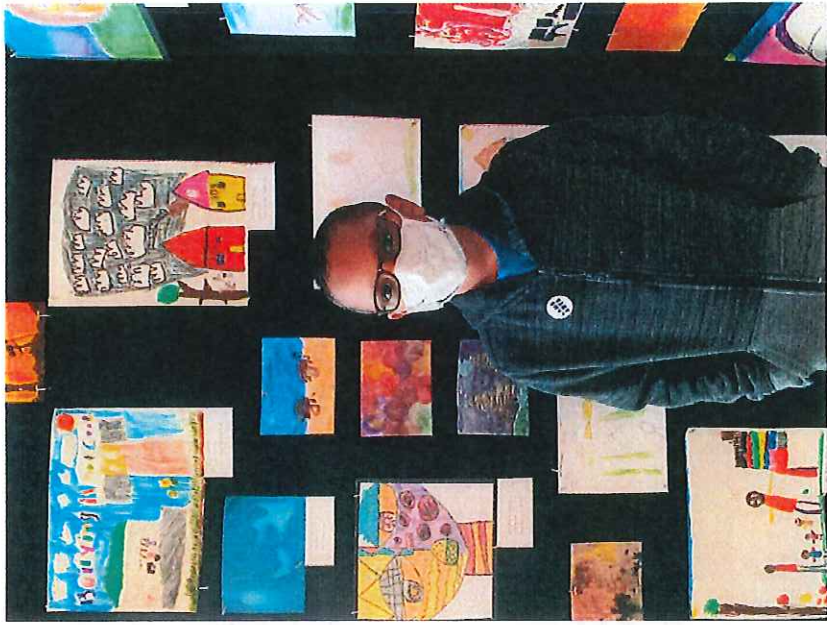








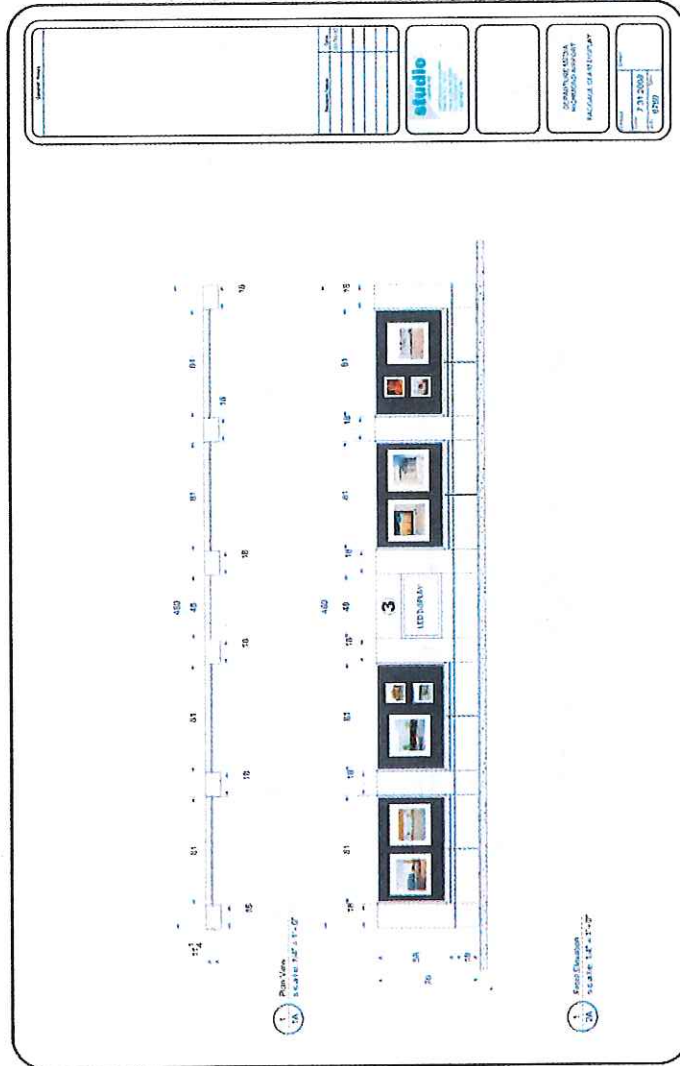








**SCAD**  
The University for Creative Careers









# LAMB ARTS

**LAMB CENTER FOR ARTS AND HEALING**



# CITY OF HOPEWELL CITY COUNCIL ACTION FORM

**Strategic Operating Plan Vision Theme:**

- Civic Engagement
- Culture & Recreation
- Economic Development
- Education
- Housing
- Safe & Healthy Environment
- None (Does not apply)

**Order of Business:**

- Consent Agenda
- Public Hearing
- Presentation-Boards/Commissions
- Unfinished Business
- Citizen/Councilor Request
- Regular Business
- Reports of Council Committees

**Action:**

- Approve and File
- Take Appropriate Action
- Receive & File (no motion required)
- Approve Ordinance 1<sup>st</sup> Reading
- Approve Ordinance 2<sup>nd</sup> Reading
- Set a Public Hearing
- Approve on Emergency Measure

**COUNCIL AGENDA ITEM TITLE:**

Hometown Heroes Program Relaunch

**ISSUE:** This program was active in 2019 and 2020. It ceased due to an increase in production costs and vendor difficulties. A new veteran owned banner production company has been discovered that specializes in veteran services. A relaunch of the program will streamline the application process, provide high quality graphics, and allow participants to upload files, and pay on-line or in City Hall.

**RECOMMENDATION:** Hear presentation by American Legion and ask questions of program designer.

**TIMING:** Presentation will take place on February 22, 2022.

**BACKGROUND:** The Hometown Hero's Program seeks to recognize the contributions made to the United States by U.S. military veterans and to make area residents aware of their unselfish service to the Nation. The program honors veterans with a patriotic banner that highlights the years of service, rank, and a picture of the service person. The banners are hung in the downtown area from Memorial Day to Veteran's Day.

**FISCAL IMPACT:** None

**ENCLOSED DOCUMENTS:**

Power Point presentation

**STAFF:****SUMMARY:**

Y	N		Y	N	
<input type="checkbox"/>	<input type="checkbox"/>	Councilor Debbie Randolph, Ward #1	<input type="checkbox"/>	<input type="checkbox"/>	Councilor Janice Denton, Ward #5
<input type="checkbox"/>	<input type="checkbox"/>	Councilor Arlene Holloway, Ward #2	<input type="checkbox"/>	<input type="checkbox"/>	Councilor Brenda Pelham, Ward #6
<input type="checkbox"/>	<input type="checkbox"/>	Vice Mayor John B. Partin, Ward #3	<input type="checkbox"/>	<input type="checkbox"/>	Mayor Patience Bennett, Ward #7
<input type="checkbox"/>	<input type="checkbox"/>	Councilor Jasmine Gore, Ward #4			

**FOR IN MEETING USE ONLY**

**MOTION:** \_\_\_\_\_

**Roll Call**

---

**SUMMARY:**

**Y N**

- Councilor Debbie Randolph, Ward #1
- Councilor Arlene Holloway, Ward #2
- Vice Mayor John B. Partin, Ward #3
- Councilor Jasmine Gore, Ward #4

**Y N**

- Councilor Janice Denton, Ward #5
- Councilor Brenda Pelham, Ward #6
- Mayor Patience Bennett, Ward #7

**EXAMPLE**

We proudly  
**Honor**



**CHARLES L. THOMAS**  
**U.S. ARMY**  
**1943-1954**

**THOMAS FAMILY**



# HOMETOWN HEROES PROGRAM



# UPDATE

City Council  
City of Hopewell, Virginia

February 2022

# **Increased vendor cost, limited publicity, and a complicated process have stalled the Hometown Heroes Program**

- The vendor, Mosca Design, raised the purchase price from \$100 to \$115 over the course a little more than a year
- Applicants found the process somewhat complicated and frustrating
- Although advertised on the City's website and the Post 146 website, most applicants learned about the program from seeing the banners or by word of mouth.
- The COVID pandemic emergency quickly took precedence over interest in the program



# **In the past months, Legionnaires worked to identify ways to better support the program**



- A new vendor, Military Tribute Banners (MTB), was identified and contacted. The vendor produced a sample banner in the same size and design as banner current in use.
- MTB proposes a more affordable price point: \$90 - \$95.
- MTB offers an easy to access ordering site which sponsors use to provide all the information necessary to produce the banner, i.e., photo and military service information
- The site includes payment instructions directed by the city. Possibilities are PayPal, Credit Card, Check, Money Order or Cash (paid at the Department's office).



## **Military Tribute Banners will assist with publicizing the program**



- MTB recommends a multi-media approach to advertising the program. They emphasize that advertising should be “done early enough and by as many means as possible.”
  - Local veteran organization web sites/social media pages
  - Print media
  - Posters for store fronts and bulletin boards
  - Local Radio/TV where practicable
- MTB will supply customized flyers which provide general and specific program information



# Sponsors order using the MTB website

## Example "Welcome Page"



**EXAMPLE**

## Welcome page provides general information for interested parties

### 2022 Carmel & Kent, New York Military Tribute Banner Program

To honor our military members who are serving, those who have served, and those that have made the ultimate sacrifice in defense of our nation with beautiful banners throughout Carmel and Kent. This is our way of saying "Thank You" to the men and women of our great United States military.



Beautiful Full-Color Banner Honoring Your Hero  
Attractive 30"x60" Patriotic Design  
Honoree's Photo & Basic Military Information Displayed  
Family or Business Name Printed on Banner

## Banner Example

## Banner Description

## Display Information

- **DISPLAY PERIOD** -  
Memorial Day through Veterans Day 2022  
(Exact dates subject to change without notification.)
- **DISPLAY LOCATION** -  
Throughout Carmel & Kent.  
WILL NOT be displaying in Mahopac.

## Cost

Sponsorship Rate  
**\$200**  
per sponsored banner

Pay by Credit Card Online  
or by Check Made Payable To:  
**VETERANS HOMETOWN FLAGS**  
Attn: Gail Driscoll Silke  
P.O. Box 361 • Carmel, NY 10512

## Payment instructions

## Program Contact Information

For additional information, please contact:  
veteranshometownflags@aol.com

## Link to Ordering Form

[Ready to Honor Your Hero? Click Here](#)





**EXAMPLE**

### Sponsorship Form - Honoree Section



Please submit only one honoree per form. Up to two lines are allocated on banners for service details other than the service branch line. Not all information provided may fit on banner. We use our best judgement as to what information to include. **NOTE: NEITHER RANK NOR CIVILIAN TITLE IS ALLOWED ON THE SAME LINE AS NAME.**

(Information submitted is vetted based on the "Honor System". DD214 verification may be required in some cases.)

**Honoree's Name\***  
Use Upper/Lowercase Letters & Proper Punctuation. No Rank/Civilian Title Allow.  
NOTE: NEITHER RANK NOR CIVILIAN TITLE IS NOT DISPLAYED ON BANNER LINE.

**Service Branch**  
Select Branch First

**Rank**  
Select Branch First

**Award / Medal**  
( First Award or Medal - Up to 40 Characters )

**Sponsor's Name**  
( Exactly as it to Appear - 40 Characters or Less )

**Additional Info**  
To keep all employed honorees consistent, additional information suggested to list to military related items only (space permitting). No civilian titles or awards are permitted. Additional information provided is subject to approval and may not make it onto banner.

**Service Dates**  
( Example: 1941-1945 )  
Enter Year to Year Only

**War | Conflict Era**  
Select One or Leave Blank

**Award / Medal 2**  
( Space Permitting - Up to 40 Characters )

**Hamlet\***  
Choose Hamlet

## Example Ordering Form

These instructions are tailored to meet the requirements of the banner

The information is provided by the sponsor, reducing the City's administrative support requirements

Sponsors can send photos directly to the vendor, which eliminates two additional administrative tasks

UPLOAD HONOREE'S PHOTO

Choose File Remove File No File Chosen

~ QUICK SCANNING TIPS TO ENSURE BEST BANNER RESULTS ~

- Ensure file submitted is high resolution.
- File should be a minimum of 300 dpi for a 4x6 photo while smaller photos should be scanned at 600-1200 dpi or greater.
- Save files at maximum print/resolution settings for JPG & PDF with the honoree's name (not dad's pic, scan1, etc).
- View our Scanning Tips under the 'About' tab for more detailed scanning instructions.

**NOTE:** Photos from social media / websites are generally low resolution and should not be used if possible to ensure best results. You want the best results possible so take the time to find the best photo and have it scanned in properly. If you are not able to scan it yourself, enlist the help of a family member, friend, or your local photo place (Walgreens, CVS, Walmart, etc.) You will be happy that you did when you see the finished banner on display.





# The City decides how to accept payment

- Payment instructions indicate which forms of payment are accepted and how payment may be made
- When payment is received, the City notifies MTB (by e-Mail) which sponsors have paid
- Banners will not be produced until the City sends payment notification



**EXAMPLE**

## 2022 Carmel & Kent, New York Military Tribute Banner Program

To honor all military members who are serving, those who have served, and those that have made the ultimate sacrifice in defense of our nation with beautiful banners throughout Carmel and Kent. This is our way of saying "Thank You" to the men and women of our great United States military.



Beautiful Full-Color Banner Honoring Your Hero  
Attractive 30"x60" Patriotic Design

Honoree's Photo & Basic Military Information Displayed  
Family or Business Name Printed on Banner

**- DISPLAY PERIOD -**

Memorial Day through Veterans Day 2022  
(Exact dates subject to change without notification.)

**- DISPLAY LOCATION -**

Throughout Carmel & Kent.  
WILL NOT be displaying in Mahopac.

Sponsorship Rate  
**\$200**  
per sponsored banner

Pay by Credit Card Online  
or by Check Made Payable To:  
**VETERANS HOMETOWN FLAGS**  
Attn: Gail Driscoll Silke  
P.O. Box 361 • Carmel, NY 10512

For additional information, please contact:  
[veteranshometownflags@aol.com](mailto:veteranshometownflags@aol.com)



Ready to Honor Your Hero? Click Here



## **MTB produces and ships banners directly to a City provided address**

- MTB produces and ships banners in lots of ten (10)
- MTB suggests that we specify a period for advertising and accepting banner applications. For this year, recommend early February through April 30th
  - Allows sufficient time to develop and initiate publicity campaign
  - Allows sufficient time for MTB to process applications, received payment verification, produce and ship banners
  - Allows sufficient time for the City to receive banners and prepare them for display
- Display period would remain the same - Memorial Day through Veterans Day



## **We recommend that:**

1. the City identify a specific point of contact/program coordinator to work with American Legion Post 146 on the Hometown Heroes Program
2. the City use Military Tribute Banners, LLC as the vendor to supply future Hometown Heroes Program Banners (final price to be negotiated)
3. the City point of contact/program coordinator provide the information necessary to populate the banner ordering page on the Military Tribute Banners website
4. advertising begin as soon as possible in February
5. the period for ordering new banners begin as soon as possible in February and end not earlier than 30 April



# PUBLIC HEARING



# CITY OF HOPEWELL CITY COUNCIL ACTION FORM

**Strategic Operating Plan Vision Theme:**

- Civic Engagement
- Culture & Recreation
- Economic Development
- Education
- Housing
- Safe & Healthy Environment
- None (Does not apply)

**Order of Business:**

- Consent Agenda
- Public Hearing
- Presentation-Boards/Commissions
- Unfinished Business
- Citizen/Councilor Request
- Regular Business
- Reports of Council Committees

**Action:**

- Approve and File
- Take Appropriate Action
- Receive & File (no motion required)
- Approve Ordinance 1<sup>st</sup> Reading
- Approve Ordinance 2<sup>nd</sup> Reading
- Set a Public Hearing
- Approve on Emergency Measure

**COUNCIL AGENDA ITEM TITLE:      Amendment of FY 2021-2022 School Board  
Operating Budget**

**ISSUE:** Supplemental appropriation amending the FY 2020-2021 Hopewell Public Schools operating budget by a total of \$4,337,154 in additional federal, state and grant funds increasing the total budget to \$70,800,544.

**RECOMMENDATION:** Staff recommends that City Council approve the resolution to amend the FY 2021-2022 Hopewell Public Schools supplemental budget appropriation, as presented.

**TIMING:** A public hearing was advertised to consider this matter on February 22, 2022.

**BACKGROUND:** The Hopewell Public School (HPS) Division’s FY 2021-2022 budget was approved by City Council on June 8, 2021. At the July 13, 2021 City Council meeting, Council amended the HPS FY21-22 budget by providing a supplemental appropriation of \$2,337,154 in local support increasing the total budget to \$63,611,845.

Hopewell Public School Division has received supplemental appropriations of state and federal funding along with grant funds in the total of \$4,065,318. HPS received federal CARES Act and American Rescue Plan Act (ARPA) grants, an Emergency Connectivity Fund grant, a Virginia Department of Health grant, a School Security Equipment grant, a SSLFRF to support HVAC grant, and a John Randolph Foundation Grant. These funds will increase the total HPS Operating Fund to \$70,800,544.

**ENCLOSED DOCUMENTS:**

- Budget Amendment Resolution – Supplemental Appropriation #2

**SUMMARY:**

- |                          |                          |                                    |                          |                          |                                  |
|--------------------------|--------------------------|------------------------------------|--------------------------|--------------------------|----------------------------------|
| Y                        | N                        |                                    | Y                        | N                        |                                  |
| <input type="checkbox"/> | <input type="checkbox"/> | Councilor Debbie Randolph, Ward #1 | <input type="checkbox"/> | <input type="checkbox"/> | Councilor Janice Denton, Ward #5 |
| <input type="checkbox"/> | <input type="checkbox"/> | Councilor Arlene Holloway, Ward #2 | <input type="checkbox"/> | <input type="checkbox"/> | Councilor Brenda Pelham, Ward #6 |
| <input type="checkbox"/> | <input type="checkbox"/> | Vice-Mayor John B. Partin, Ward #3 | <input type="checkbox"/> | <input type="checkbox"/> | Mayor Patience Bennett, Ward #7  |
| <input type="checkbox"/> | <input type="checkbox"/> | Councilor Jasmine Gore, Ward #4    |                          |                          |                                  |

**STAFF:**

Dr. Melody D. Hackney, Superintendent of Schools  
Janel F. English, Director of Finance, Hopewell Public Schools

**FOR IN MEETING USE ONLY**

**MOTION:** \_\_\_\_\_

**Roll Call**

---

**SUMMARY:**

**Y N**  
  Councilor Debbie Randolph, Ward #1  
  Councilor Arlene Holloway, Ward #2  
  Vice-Mayor John B. Partin, Ward #3  
  Councilor Jasmine Gore, Ward #4

**Y N**  
  Councilor Janice Denton, Ward #5  
  Councilor Brenda Pelham, Ward #6  
  Mayor Patience Bennett, Ward #7

FY22 Proposed School Budget

School Operating Fund - 014	Approved Budget	Changes	Adjusted Budget
Estimated Revenues			
State Sources	35,226,251	522,622	35,748,873
Federal Sources	10,725,322	3,517,696	14,243,018
Other Revenues	3,080,197	25,000	3,105,197
Transfer from General Fund	14,580,075	-	14,580,075
Total Revenues	<u>63,611,845</u>	<u>4,065,318</u>	<u>67,677,163</u>
Appropriations			
Non-Categorical	<u>63,611,845</u>	<u>4,065,318</u>	<u>67,677,163</u>
Total School Operating Fund	<u>63,611,845</u>	<u>4,065,318</u>	<u>67,677,163</u>
School Textbook Fund - 056			
Estimated Revenues			
State Sources	<u>500,000</u>	-	<u>500,000</u>
Total Revenues	<u>500,000</u>	-	<u>500,000</u>
Appropriations			
Textbook Purchases	<u>500,000</u>	-	<u>500,000</u>
Total School Textbook Fund	<u>500,000</u>	-	<u>500,000</u>
School Cafeteria Fund - 057			
Estimated Revenues			
States Sources	28,101	-	28,101
Federal Sources	2,400,000		2,400,000
Other Sources	<u>148,100</u>	-	<u>148,100</u>
Total Revenues	<u>2,576,201</u>	-	<u>2,576,201</u>
Appropriations			
Operating Expenses	<u>2,576,201</u>		<u>2,576,201</u>
Total School Cafeteria Fund	<u>2,576,201</u>	-	<u>2,576,201</u>
School Building/Bus Replacement Fund - 063			
Estimated Revenues			
Other Sources	<u>47,180</u>		<u>47,180</u>
Total Revenues	<u>47,180</u>	-	<u>47,180</u>
Appropriations			
Appropriations	<u>47,180</u>		<u>47,180</u>
Total School Building/Bus Repl Fund	<u>47,180</u>	-	<u>47,180</u>
Total Budget Request	<u>66,735,226</u>	<u>4,065,318</u>	<u>70,800,544</u>



## Hopewell City School Board FY22 Budget

Fund	Board Resolution Number	Original Budget Approved 5/13/2021 21-5-G2	Budget Appropriation By City FY22 Approved 7/27/2021	New School Budget	Supplemental Appropriation FY22 #1 Approved 10/14/2021 21-10-G5	Supplemental Appropriation FY22 #2 Approved 11/15/2021 21-11-G2	Supplemental Appropriation FY22 #3 Approved 12/9/2021 21-12-G2	Supplemental Appropriation FY22 #4 Approved 2/10/2022 22-02-G2	Total of Supplemental Appropriations That Need City Approval	FY22 Revised School Board Budget
14	Operating Fund	\$63,919,234	\$63,611,845	\$63,611,845	\$2,314,390	\$449,497.00	\$320,000.00	\$981,431.00	\$4,065,318	\$67,677,163
63	Building/Bus Replacement Fund	\$47,180	\$47,180	\$47,180						\$47,180
56	Textbook Fund	\$500,000	\$500,000	\$500,000						\$500,000
57	School Food Fund	\$2,576,201	\$2,576,201	\$2,576,201						\$2,576,201
<b>Total Budget</b>		<b>\$67,042,615</b>	<b>\$66,735,226</b>	<b>\$66,735,226</b>	<b>\$2,314,390</b>	<b>\$449,497.00</b>	<b>\$320,000.00</b>	<b>\$981,431.00</b>	<b>\$4,065,318</b>	<b>\$70,800,544</b>

Grant Carryovers/New  
ARPA Grants/Head  
Start COVID  
Grant/Unfinished  
Learning Grant/JRF  
Emergency  
Connectivity Fund  
VDH - VSSSTA  
Security Equipment  
Grant/SLRF to  
support HVAC

**RESOLVED**, upon the recommendation of the Superintendent of Schools, that the Superintendent is authorized to appropriate an additional \$482.03 to the 2021-2022 Title I Grant, and \$34,513.58 to the 2021-2022 Title II Grant. The revised allocations are based on Superintendent's Memos #235-21 and #220-21. The current allocations are:

Title I, Part A (Improving Basic Programs)	\$1,742,747.98
Title II, Part A (Teacher Quality)	\$ 248,900.56

**Approval of Authorization of Title IV Allocation**

**21-10-G4**

**FY2021**

**RESOLVED**, upon the recommendation of the Superintendent of Schools, that the Superintendent is authorized to decrease the Title IV allocation by \$8,412.06. The revised allocation is based on Superintendent's Memo #203-21. The current allocation is:

Title IV, Part A (Student Support and Academic Achievement)	\$126,621.13
---	--------------

**Approval of Supplemental Appropriation**

**21-10-G5**

**FY2022 #1**

**RESOLVED**, upon the recommendation of the Superintendent of Schools, that a supplemental appropriation to the Operating Fund, in the amount of **\$2,314,390** for Federal and Local grants be and is hereby approved for FY22. The grants and amounts are as follows:

**Federal Grant Carryovers: \$507,731**

**Title VIB ARPA Grant: \$246,901**

**Special Education Preschool ARPA Grant: \$18,053**

**Head Start ARPA Grant: \$186,654**

**Head Start COVID grant: \$46,951**

**ESSER II - Unfinished Learning: \$1,283,100**

**John Randolph Foundation grant: \$25,000**



**General Resolutions for November 15, 2021**

**Warrants**

**21-11-G1**

**Review of Bills**

**RESOLVED**, upon the recommendation of the Superintendent of Schools, that bills in the amount of \$686,474.73 (Operating Fund) & \$84,555.20 (Cafeteria Fund) for the November 2021 billing period, have been presented and reviewed by the Hopewell City School Board.

**Approval of Supplemental Appropriation**

**21-11-G2**

**FY2022 #2**

**RESOLVED**, upon the recommendation of the Superintendent of Schools, that a supplemental appropriation to the Operating Fund, in the amount of \$449,497 for the Federal Emergency Connectivity Fund be and is hereby approved for FY22.



**General Resolutions for December 9, 2021**

**Warrants**

**21-12-G1**

**Review of Bills**

***RESOLVED*, upon the recommendation of the Superintendent of Schools, that bills in the amount of \$520,642.30 (Operating Fund) & \$75,551.41 (Cafeteria Fund) for the November 2021 billing period, have been presented and reviewed by the Hopewell City School Board.**

**Approval of Supplemental Appropriation**

**21-12-G2**

**FY2022 #3**

***RESOLVED*, upon the recommendation of the Superintendent of Schools, that a supplemental appropriation to the Operating Fund, in the amount of \$320,000.00 for the Virginia Department of Health ViSSTA program be and is hereby approved for FY22.**



**General Resolutions for February 10, 2022**

**Warrants**

**22-02-G1**

**Review of Bills**

***RESOLVED, upon the recommendation of the Superintendent of Schools, that bills in the amount of \$702,755.78 (Operating Fund) & \$75,073.77 (Cafeteria Fund) for the January 2021 billing period, have been presented and reviewed by the Hopewell City School Board.***

**Approval of Supplemental Appropriation**

**FY22 #4**

**22-02-G2**

***RESOLVED, upon the recommendation of the Superintendent of Schools, that a supplemental appropriation to the Operating Fund, in the amount of \$981,431 for the School Security Equipment Grant and the Coronavirus State and Local Fiscal Recovery Funds (CSLFRF) to support HVAC Projects Grant be and is hereby approved for FY22.***

COMMUNICATIONS

FROM

CITIZENS

REGULAR  
MEETING

R-1





# CITY OF HOPEWELL CITY COUNCIL ACTION FORM

**Strategic Operating Plan Vision Theme:**

- Civic Engagement
- Culture & Recreation
- Economic Development
- Education
- Housing
- Safe & Healthy Environment
- None (Does not apply)

**Order of Business:**

- Consent Agenda
- Public Hearing
- Presentation-Boards/Commissions
- Unfinished Business
- Citizen/Councilor Request
- Regular Business
- Reports of Council Committees

**Action:**

- Approve and File
- Take Appropriate Action
- Receive & File (no motion required)
- Approve Ordinance 1<sup>st</sup> Reading
- Approve Ordinance 2<sup>nd</sup> Reading
- Set a Public Hearing
- Approve on Emergency Measure

**COUNCIL AGENDA ITEM TITLE:**

Virginia Eviction Reduction Pilot (VERP) Program

**ISSUE:** The City of Hopewell has been identified as a jurisdiction with higher than average eviction rates within the Commonwealth. Housing Opportunities Made Equal (HOME), a non-profit fair housing advocacy organization, and the Central Virginia Legal Aid Society want to expand services into the region (counties of Chesterfield, Henrico, and cities of Hopewell and Petersburg).

**RECOMMENDATION:** (1) Hear presentation by Michelle D. Jones, Director of Housing Stability, HOME, regarding plans to launch VERP in the City of Hopewell. (2) Endorse VERP program.

**TIMING:** Presentation will take place at February 22, 2022 City Council meeting.

**BACKGROUND:** The goal of VERP is to create a local/regional coordinated systems approach to effectively prevent evictions. When evictions cannot be prevented, the system will include how to divert evictions once the household has received an unlawful detainer. The systems approach will include creating a collective impact model where organizations that serve as a safety net within the community collaborate to ensure households have early access to resources to stabilize their housing situations.

**FISCAL IMPACT:** Less evictions that result in housing stability and individual/familiar economic stability/mobility.

**ENCLOSED DOCUMENTS:**

Power Point presentation

**SUMMARY:**

- |                          |                          |                                    |                          |                          |                                  |
|--------------------------|--------------------------|------------------------------------|--------------------------|--------------------------|----------------------------------|
| <b>Y</b>                 | <b>N</b>                 |                                    | <b>Y</b>                 | <b>N</b>                 |                                  |
| <input type="checkbox"/> | <input type="checkbox"/> | Councilor Debbie Randolph, Ward #1 | <input type="checkbox"/> | <input type="checkbox"/> | Councilor Janice Denton, Ward #5 |
| <input type="checkbox"/> | <input type="checkbox"/> | Councilor Arlene Holloway, Ward #2 | <input type="checkbox"/> | <input type="checkbox"/> | Councilor Brenda Pelham, Ward #6 |
| <input type="checkbox"/> | <input type="checkbox"/> | Vice Mayor John B. Partin, Ward #3 | <input type="checkbox"/> | <input type="checkbox"/> | Mayor Patience Bennett, Ward #7  |
| <input type="checkbox"/> | <input type="checkbox"/> | Councilor Jasmine Gore, Ward #4    |                          |                          |                                  |

**STAFF:**

Tevya W. Griffin, Director, Department of Development

Chris Ward, Senior Planner

**FOR IN MEETING USE ONLY**

**MOTION:** \_\_\_\_\_

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**Roll Call**

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**SUMMARY:**

**Y N**  
  Councilor Debbie Randolph, Ward #1  
  Councilor Arlene Holloway, Ward #2  
  Vice Mayor John B. Partin, Ward #3  
  Councilor Jasmine Gore, Ward #4

**Y N**  
  Councilor Janice Denton, Ward #5  
  Councilor Brenda Pelham, Ward #6  
  Mayor Patience Bennett, Ward #7



# VIRGINIA EVICTION REDUCTION PILOT (VERP)

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2022

# BACKGROUND: EVICTIONS

## Top Evicting Large Cities in the United States

Ranked by Eviction Rate

Viewing 2016 eviction rankings for locations across America. Scroll through the list or use the search bar to find a place. To refine your results, choose an area type and a data type. You can also search within states using the Region menu. (For more about the locations ranked here, [see our FAQ.](#))

1	NORTH CHARLESTON SC	16.5%
2	RICHMOND VA	11.44%
3	HAMPTON VA	10.49%
4	NEWPORT NEWS VA	10.23%
5	JACKSON MS	8.75%
6	NORFOLK VA	8.65%
7	GREENSBORO NC	8.41%
8	COLUMBIA SC	8.22%
9	WARREN MI	8.08%
10	CHESAPEAKE VA	7.9%

## Top Evicting Mid-Size Cities in the United States

Ranked by Eviction Rate

Viewing 2016 eviction rankings for locations across America. Scroll through the list or use the search bar to find a place. To refine your results, choose an area type and a data type. You can also search within states using the Region menu. (For more about the locations ranked here, [see our FAQ.](#))

1	ST. ANDREWS SC	20.66%
2	PETERSBURG VA	17.56%
3	FLORENCE SC	16.65%
4	HOPEWELL VA	15.69%
5	PORTSMOUTH VA	15.07%
6	REDAN GA	13.99%
7	HORN LAKE MS	11.9%
8	UNION CITY GA	11.67%
9	EAST POINT GA	11.3%
10	ANDERSON SC	11.21%

## MISSION

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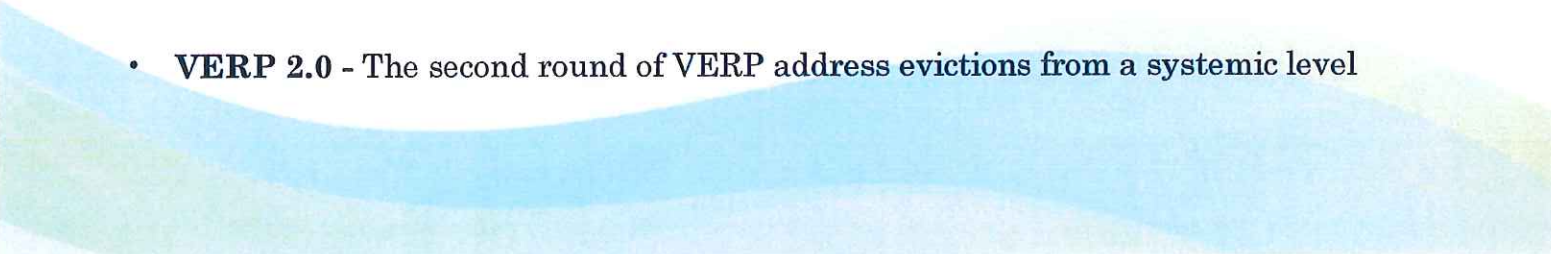


To ensure equal access to  
housing for all people.



## BACKGROUND: RESPONDING TO EVICTION CRISIS (DHCD)

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- **2020 Special Session-** \$3.3 million allocated to DHCD to implement the Virginia Eviction Reduction Pilot (VERP)
  - **June 2020-** Rent Relief Program (formerly the Rent and Mortgage Relief Program) created to respond to housing instability due to the COVID-19 pandemic
  - **VERP 1.0** - The first round of VERP funding focused on stabilizing individual households through a variety of housing supports.
  - **VERP 2.0** - The second round of VERP address evictions from a systemic level
- 

# HOME OF VA RESPONDING TO EVICTION CRISIS

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City of Richmond Eviction Diversion Program: Public Private Partnership. Partners: City of Richmond (Primary Funder), Central Virginia Legal Aid Society, Greater Richmond Bar Foundation, Richmond General Court

VERP 1.0 - VERP for City of Richmond focusing on stabilizing individual households through a variety of housing supports.

2019

2021

2021

2022

Rent Relief Program (RRP) Outreach and Engagement - Intermediary for 13 subgrantees to strategically promote the RRP within historically economically disadvantaged communities.

VERP 2.0 - VERP for Cities of Hopewell, Petersburg, and Richmond, and Counties of Henrico and Chesterfield addressing evictions from a systemic level.

## VIRGINIA EVICTION REDUCTION PILOT (VERP) 2.0

- The goal of VERP is to support local efforts to address systemic issues impacting housing insecurity and the rate of evictions in Virginia.

**EVICTIION  
NOTICE**

Date: \_\_\_\_\_

Tenant: \_\_\_\_\_



## OBJECTIVES

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To demonstrate effective approaches to reducing evictions through systems changes that make eviction rare, brief and humane while also providing some financial assistance to those at risk of an eviction.

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To divert evictions once the household has received an unlawful detainer

---

To ensure households have early access to resources to stabilize their housing situations.

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Create local/regional coordinated systems



## HOUSING STABILITY FOCUS

Keeping  
families in  
their homes

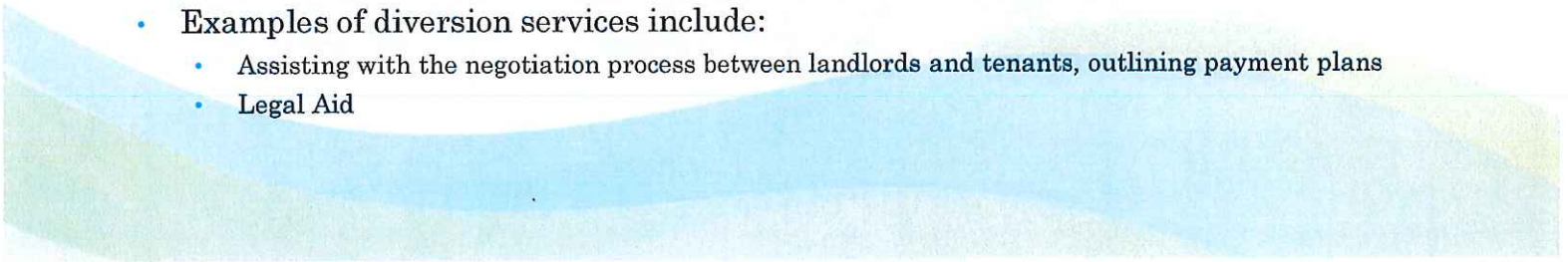
Preventing  
Involuntary  
Moves

Eviction  
Prevention

Eviction  
Diversion

# EVICTIION PREVENTION VS. DIVERSION

---

- **Eviction prevention** services are provided to households *before* they are issued unlawful detainers when courts get involved.
  - **Examples of prevention services include:**
    - Short-term financial assistance
    - Case-management to connect household with housing stabilization resources
    - Mediation between Landlords and Tenants
  - **Eviction diversion** services are provided *after* households are issued unlawful detainers.
  - **Examples of diversion services include:**
    - Assisting with the negotiation process between landlords and tenants, outlining payment plans
    - Legal Aid
- 

## PROGRAM COMPONENTS

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OUTREACH

Landlord &  
Tenant

EDUCATION

RENTAL  
HOUSING &  
FINANCIAL  
COUNSELING

CASE  
MANAGEMENT

RENT PAYMENT  
NEGOTIATION

COURT  
NAVIGATOR  
PROGRAM

FINANCIAL  
ASSISTANCE

## FINANCIAL ASSISTANCE

---

Eligible Activities: \$60,000

- Eviction Diversion Priority Rent Assistance - not to exceed \$1500
- Utilities assistance- not to exceed \$300

Use VERP Financial Assistance when:

- Family is ineligible for Rent Relief Program (RRP)
- Expenses are ineligible for RRP (e.g. utilities not included in lease)

**\*Refer households to RRP for rental assistance if eligible for those services while it is available.**



# NEXT STEPS

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PILOT GROUP MEETINGS



NEW AND ONGOING  
COLLABORATIONS AND  
PARTNERSHIPS  
ADVISORY GROUP ESTABLISHED



IMPLEMENTATION OF  
COMPONENTS



EVALUATION

## LOCAL PROGRAM PARTNERS

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- Establishing public-private partnership to include
    - City of Hopewell
    - Central Virginia Legal Aid Society
    - HOME of VA
    - Hopewell General District Court
- 

## LOCAL ADVISORY COMMITTEE ROLE

### Input on

- Outreach and Engagement Plan Development
- Program Components
- Eviction Policy Recommendations
- Trends and Ideas



## CONTACT INFORMATION

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**Michelle D. Jones**  
Director of Housing Stability

Housing Opportunities Made Equal of Virginia  
Phone: 804-354-0641 | VA Relay: 711  
mjones@homeofva.org



R-2



# CITY OF HOPEWELL CITY COUNCIL ACTION FORM

**Strategic Operating Plan Vision Theme:**

- Civic Engagement
- Culture & Recreation
- Economic Development
- Education
- Housing
- Safe & Healthy Environment
- None (Does not apply)

**Order of Business:**

- Consent Agenda
- Public Hearing
- Presentation-Boards/Commissions
- Unfinished Business
- Citizen/Councilor Request
- Regular Business
- Reports of Council Committees

**Action:**

- Approve and File
- Take Appropriate Action
- Receive & File (no motion required)
- Approve Ordinance 1<sup>st</sup> Reading
- Approve Ordinance 2<sup>nd</sup> Reading
- Set a Public Hearing
- Approve on Emergency Measure

**COUNCIL AGENDA ITEM TITLE: Sheriff's Office Salary Increases – Budget Amendment**

**ISSUE:** FY 22 Budget Amendment for the Mid-Year Salary Increases for Sheriff's Office

**RECOMMENDATION:** Staff recommends approval of the FY22 Budget Amendment totaling \$178,730.08.

**TIMING:** Action is requested at the February 22, 2022 meeting.

**BACKGROUND:** At the December 14, 2021 City Council meeting, Sheriff Stephen Kephart presented a proposal to provide full-time and part-time Sheriff's Office employees with a mid-year salary increase. City Council approved the request, except for the inclusion of the part-time dispatchers in the Sheriff's Office to be consistent with the exclusion of dispatchers in the Police Department from the mid-year salary increases approved by City Council for the Police Department. City Council approved the use of Unassigned Fund Balance for the increases. The increases will be retro-active to January 1, 2022 per City Council's motion.

**ENCLOSED DOCUMENTS:**

- FY 22 Budget Amendment Resolution
- Memo from Sheriff Kephart

**STAFF:****SUMMARY:**

- |                          |                          |                                    |                          |                          |                                  |
|--------------------------|--------------------------|------------------------------------|--------------------------|--------------------------|----------------------------------|
| <b>Y</b>                 | <b>N</b>                 |                                    | <b>Y</b>                 | <b>N</b>                 |                                  |
| <input type="checkbox"/> | <input type="checkbox"/> | Councilor Debbie Randolph, Ward #1 | <input type="checkbox"/> | <input type="checkbox"/> | Councilor Janice Denton, Ward #5 |
| <input type="checkbox"/> | <input type="checkbox"/> | Councilor Arlene Holloway, Ward #2 | <input type="checkbox"/> | <input type="checkbox"/> | Councilor Brenda Pelham, Ward #6 |
| <input type="checkbox"/> | <input type="checkbox"/> | Vice-Mayor John B. Partin, Ward #3 | <input type="checkbox"/> | <input type="checkbox"/> | Mayor Patience Bennett, Ward #7  |
| <input type="checkbox"/> | <input type="checkbox"/> | Councilor Jasmine Gore, Ward #4    |                          |                          |                                  |

John M. Altman, Jr., City Manager  
Michael Terry, Director of Finance

**FOR IN MEETING USE ONLY**

**MOTION:** \_\_\_\_\_

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**Roll Call**

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**SUMMARY:**

**Y N**  
  Councilor Debbie Randolph, Ward #1  
  Councilor Arlene Holloway, Ward #2  
  Vice-Mayor John B. Partin, Ward #3  
  Councilor Jasmine Gore, Ward #4

**Y N**  
  Councilor Janice Denton, Ward #5  
  Councilor Brenda Pelham, Ward #6  
  Mayor Patience Bennett, Ward #7

**A RESOLUTION  
AMENDING THE FISCAL YEAR 2021-2022 OPERATING BUDGET  
FOR PUBLIC SAFETY SALARY INCREASES**

**WHEREAS**, on June 8, 2021, the City Council of the City of Hopewell adopted the Budget Resolution adopting the City of Hopewell Fiscal Year 2022 budget in the amount of \$183,793,655; and

**WHEREAS**, Section 15.2-2507 of the Code of Virginia provides that any locality may amend its budget and must first hold a public hearing which is advertised once in a newspaper of general circulation if any such amendment exceeds one (1) percent of the total expenditures of the currently adopted budget; and

**WHEREAS**, the amendment of the budget in this resolution in the amount of \$178,730.08 (0.097%) does not exceed one (1) percent of the adopted budget and therefore a public hearing was not required; and

**WHEREAS**, the source of funding for the \$178,730.08 budget amendment is the Unassigned Fund Balance; and

**WHEREAS**, the funding included in this amendment is to increase the salaries in the Sheriff's Office for the full-time and part-time employees, excluding the Sheriff, the Chief Deputy and dispatchers;

**NOW, THEREFORE, BE IT RESOLVED**, that the City Council of the City of Hopewell hereby approves and adopts the Fiscal Year 2022 budget amendment and appropriates all funds as set forth in the amendment below:

<b>GENERAL FUND – FUND 011</b>	<b>Approved Budget</b>	<b>Changes</b>	<b>Amended Budget</b>
<b>Revenues</b>			
Unassigned Fund Balance transfer to General Fund – 011	\$ 55,105,610.47	\$178,730.08	\$55,284,340.55
<b>Total</b>	<b>\$ 55,105,610.47</b>	<b>\$178,730.08</b>	<b>\$55,284,340.55</b>
<b>Appropriations</b>			
Sheriff – Courthouse Full-Time Salary	\$ 518,051.77	\$38,268.82	\$556,320.59
Sheriff – Courthouse Part-Time Wages	\$100,161.00	\$80,243.28	\$180,304.28
Sheriff – Sheriff 295 Full-Time Salary	\$83,061.24	\$8,238.26	\$91,299.50
Sheriff – Sheriff 295 Part-Time Wages	\$317,726.00	\$51,979.72	\$369,705.72
<b>Total – General Fund (011)</b>	<b>\$ 55,105,610.47</b>	<b>\$178,730.08</b>	<b>\$55,284,340.55</b>
<b>Total Budget</b>	<b>\$ 184,542,983.47</b>	<b>\$178,730.08</b>	<b>\$184,721,713.55</b>

**ADOPTED BY THE CITY COUNCIL OF THE CITY OF HOPEWELL ON FEBRUARY 22, 2022.**

Witness this signature and seal

\_\_\_\_\_  
Patience A. Bennett, Mayor  
City of Hopewell

VOTING AYE:  
VOTING NAY:  
ABSTAINING:  
ABSENT:

**ATTEST:**

\_\_\_\_\_  
Mollie P. Bess, City Clerk  
City of Hopewell

R-3



# CITY OF HOPEWELL CITY COUNCIL ACTION FORM

**Strategic Operating Plan Vision Theme:**

- Civic Engagement
- Culture & Recreation
- Economic Development
- Education
- Housing
- Safe & Healthy Environment
- None (Does not apply)

**Order of Business:**

- Consent Agenda
- Public Hearing
- Presentation-Boards/Commissions
- Unfinished Business
- Citizen/Councilor Request
- Regular Business
- Reports of Council Committees

**Action:**

- Approve and File
- Take Appropriate Action
- Receive & File (no motion required)
- Approve Ordinance 1<sup>st</sup> Reading
- Approve Ordinance 2<sup>nd</sup> Reading
- Set a Public Hearing
- Approve on Emergency Measure

**COUNCIL AGENDA ITEM TITLE: FY22 Budget Amendment – Stormwater I&I Improvements**

**ISSUE:** FY 22 Budget Amendment to fund \$1,457,000 of Stormwater Inflow & Infiltration (I&I) Improvements from the Hopewell Water Renewal Outside Revenue Account

**RECOMMENDATION:** Staff recommends approval of the FY22 Budget Amendment totaling \$1,457,000.

**TIMING:** Action is requested at the February 22, 2022 meeting.

**BACKGROUND:** The Hopewell Water Renewal (HWR) Commission voted 4-3 at its January 25, 2022 meeting to use the HWR Outside Revenue Account to fund \$1,457,000 of stormwater drainage improvements to address inflow and infiltration (I&I) issues that cause increased water flow to and impact wastewater treatment at Hopewell Water Renewal. These projects will have a \$3.6 million impact on our neighborhoods. There are no local tax dollars involved in funding these projects.

**ENCLOSED DOCUMENTS:**

- Memo from HWR Commission from John M. Altman, Jr.
- FY 22 Budget Amendment Resolution

**STAFF:**

John M. Altman, Jr., City Manager

**SUMMARY:**

- |                          |                          |                                    |                          |                          |                                  |
|--------------------------|--------------------------|------------------------------------|--------------------------|--------------------------|----------------------------------|
| <b>Y</b>                 | <b>N</b>                 |                                    | <b>Y</b>                 | <b>N</b>                 |                                  |
| <input type="checkbox"/> | <input type="checkbox"/> | Councilor Debbie Randolph, Ward #1 | <input type="checkbox"/> | <input type="checkbox"/> | Councilor Janice Denton, Ward #5 |
| <input type="checkbox"/> | <input type="checkbox"/> | Councilor Arlene Holloway, Ward #2 | <input type="checkbox"/> | <input type="checkbox"/> | Councilor Brenda Pelham, Ward #6 |
| <input type="checkbox"/> | <input type="checkbox"/> | Vice-Mayor John B. Partin, Ward #3 | <input type="checkbox"/> | <input type="checkbox"/> | Mayor Patience Bennett, Ward #7  |
| <input type="checkbox"/> | <input type="checkbox"/> | Councilor Jasmine Gore, Ward #4    |                          |                          |                                  |



**FOR IN MEETING USE ONLY**

**MOTION:** \_\_\_\_\_

\_\_\_\_\_

**Roll Call**

**SUMMARY:**

- Y**   **N**
- Councilor Debbie Randolph, Ward #1
- Councilor Arlene Holloway, Ward #2
- Vice-Mayor John B. Partin, Ward #3
- Councilor Jasmine Gore, Ward #4

- Y**   **N**
- Councilor Janice Denton, Ward #5
- Councilor Brenda Pelham, Ward #6
- Mayor Patience Bennett, Ward #7



## MEMORANDUM

To: Hopewell Water Renewal Commission  
cc: John B. Partin, Jr., Chair, HWR Commission  
Jerry Byerly, Director HWR  
From: John M. Altman, Jr., City Manager  
Date: January 20, 2022  
Re: **Additional Capital Improvement Projects Request**

**John M. Altman, Jr.**  
City Manager

maltman@hopewellva.gov  
p: (804) 541-2243  
f: (804) 541-2248

300 North Main Street  
Suite 216  
Hopewell, VA 23860

[www.hopewellva.gov](http://www.hopewellva.gov)

On behalf of the Hopewell Water Renewal (HWR) Commission Chairman, the following projects are submitted to the HWR Commission for consideration and funding. These projects represent a total of \$4,577,000. The source of funding for these projects is the outside revenue account for Fiscal Years 2020 and 2021.

### **Stormwater Inflow/Infiltration Projects – \$1,457,000**

- Wagner Avenue Improvements – \$226,000
- Hill Avenue Improvements - \$226,000
- Stormwater Resilience Plan Category 2 Projects – \$475,000
  - Hanks Pond/Dam at Peterson Mill Rd
  - Mansion Drive Drainage Improvements
  - E. Randolph Rd Drainage Improvements
  - Burnside St & Riverside Ave Inlet Upgrades
  - 2916 Western St Drainage System Replacement
  - 3307 Hampton Ave Culvert Drainage Improvements
- Cattail Creek NS RR Federal Appropriation Match - \$250,000
- Cattail Creek Reach 4 Stabilization – FEMA Grant Match - \$280,000
  - This project involves the stabilization of Reach 4 of Cattail Creek which includes a pier section of sanitary sewer mainline in the creek bed. This reach of Cattail Creek is subject to continual erosion and wash out endangering the sanitary sewer line. Further erosion of the creek bed will lead to undermining of the piers supporting the sanitary sewer line, collapse of the line, and release of raw sewage into the creek.

### **Leachate Road Paving – \$760,000**

The reconstruction of the road leading to and from leachate pump out station. The increased frequency in leachate deliveries into the plant has increased the

outside revenue to the plant, but it has also begun to break down the road. The road is 950 linear feet and will be replaced with the same cross section as the entrance road into the HWR plant at a cost of \$800/LF:

- 2" SM-9.5D
- 8" BM-25.0D
- 8" 21B stone Base

### **Leachate Expansion Engineering Study – \$250,000**

The study of the potential expansion of the leachate offloading process area to accommodate receipt of additional deliveries.

### **Water Reuse Pilot Study – \$1,610,000**

The City applied to Virginia Clean Water Revolving Loan Fund (VCWRLF) for a loan of \$1.6 million to implement a water reuse, or grey water, pilot project. The pilot project would consist of a water reuse process that would allow HWR staff and Commission the opportunity to evaluate the feasibility and potential benefit of a large scale project. The proposed pilot project consists of water treatment technology for both effluent water quality and the reject stream that needs to be evaluated over varying seasonal and operational conditions.

After a lengthy discussion with DEQ regarding their concerns with the proposed pilot project, the City informed DEQ that it was withdrawing its VCWRLF application for the water reuse project. It was felt that this was the best course of action to maintain a positive relationship with DEQ and in the best interest of receiving funding for this project and future projects.

The request for the industrial plants sole portion of outside revenue funds would allow the pilot project to move forward minus VAWCO.

### **O<sub>2</sub> Plant Study – \$100,000**

HDR has reviewed the replacement of the air compressor at the O<sub>2</sub> plant, and the review resulted in a more involved solution than just replacing the air compressor. In addition to replacing the air compressor, HDR has recommend replacing all of the supporting systems, piping and electrical, given that they are all past the end of their useful life. The estimated cost of the project is \$4,000,000.

The Commission has discussed at previous meetings alternatives to the O<sub>2</sub> plant – repair/replace existing equipment, new O<sub>2</sub> plant, 3<sup>rd</sup> party contracting on-site O<sub>2</sub> production, and moving toward new technology.

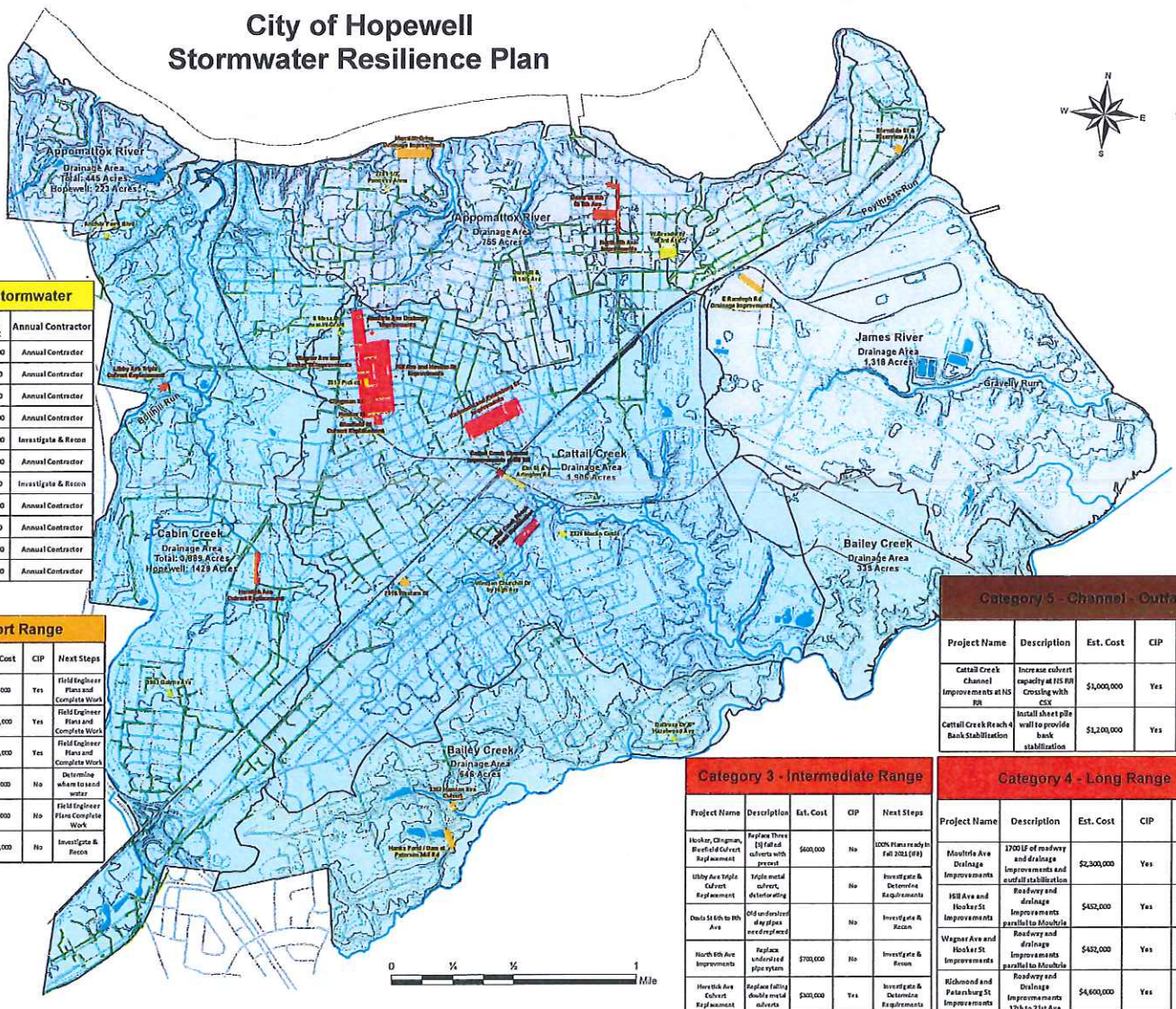
Given the cost estimate to replace the air compressor, HWR Staff is recommending the Commission approve a task order to move forward with the study of the O<sub>2</sub> system using outside revenue funds.

**Ash Bucket Elevator – \$400,000**

The HWR Commission adopted a budget for the replacement of the Ash Bucket Elevator in its CIP for \$500,000, 18 months ago. The bids came in over \$800,000. We are planning on putting this out for re-bid in hopes of getting some costs savings. However we are requesting an additional supplement of \$400,000 to cover the entire cost of the bided project and a 10% contingency.

If you have any questions, please do not hesitate to contact me.

# City of Hopewell Stormwater Resilience Plan



### Category 1 - PW Stormwater

Project Name	Description	Est. Cost	Annual Contractor
Anchovy Point Blvd	Need to rebuild inlet	\$10,000	Annual Contractor
2413 Hick #1 St	15 Single wall HDPE filling	\$4,000	Annual Contractor
S Hicks Dr near W Grant	Separation of Pipe joints	\$5,000	Annual Contractor
2701 1/2 Pricess Anna	Metal Pipe filling, need to replace	\$23,000	Annual Contractor
W Broadway & 3rd Ave	Pipe not draining, investigate & Reason	\$15,000	Investigate & Reason
Dallas St & N 18th Ave	Pipe separating under road	\$10,000	Annual Contractor
2336 MacLin Circle	Separation of multiple pipes	\$6,000	Investigate & Reason
Elm St & Arlington Rd	Clear debris from channel	\$15,000	Annual Contractor
Dellrose Dr & Hazelwood Ave	Replace top slab of inlet	\$4,000	Annual Contractor
Wimont Churchhill Dr by 3903 Galena Ave	Reet end-wall falling out of Pipe full of roots	\$15,000	Annual Contractor

### Category 2 - Short Range

Project Name	Description	Est. Cost	CIP	Next Steps
Hanks Pond/Dam at Peterson Mill Rd	Build Safety Runway, New End-of-Culvert, Outfall Protection	\$70,000	Yes	Field Engineer Plans and Complete Work
Marrison Drive Drainage Improvements	Install Curbs & Gutters, Drive Way Aprons	\$145,000	Yes	Field Engineer Plans and Complete Work
E Randolph Rd Drainage Improvements	Re-locate curb, 15ft width Drainage Collection	\$100,000	Yes	Field Engineer Plans and Complete Work
Bermude St & Riverside Ave	Two Inlets not connected to an outlet	\$30,000	No	Determine when to sand water
2816 Western St	System dug up beyond clearing needs to be replaced	\$30,000	No	Field Engineer Plans Complete Work
3307 Hampton Ave Culvert	Constant Flooding	\$100,000	No	Investigate & Reason

### Category 5 - Channel - Outfall

Project Name	Description	Est. Cost	CIP	Next Steps
Cattail Creek Channel Improvements at HS RR Crossing with CXC	Increase culvert capacity at HS RR Crossing with CXC	\$1,000,000	Yes	Awaiting CDF Funding US House of Rep.
Cattail Creek Reach 4 Bank Stabilization	Install sheet pile wall to provide bank stabilization	\$1,200,000	Yes	Awaiting FEMA Pre-Disaster Mitigation

### Category 3 - Intermediate Range

Project Name	Description	Est. Cost	CIP	Next Steps
Hooker, Chingray, Beechfield Culvert Replacement	Replace Three (3) failed culverts with precast	\$600,000	No	100% Plans ready to Fall 2023 (FY)
Libby Ave 18ft Culvert Replacement	18ft metal culvert, 45 laterals		No	Investigate & Determine Requirements
Dallas St 6th to 9th Ave	Old unimproved drainage pipe project		No	Investigate & Reason
North 6th Ave Improvements	Replace unimproved pipe system	\$700,000	No	Investigate & Reason
Horseshoe Ave Culvert Replacement	Replace failing debris rock culverts	\$300,000	Yes	Investigate & Determine Requirements

### Category 4 - Long Range

Project Name	Description	Est. Cost	CIP	Next Steps
Moultrie Ave Drainage Improvements	1700LF of roadway and drainage improvements and outfall stabilization	\$2,300,000	Yes	100% Plans Ready to Fall 2023 (FY)
198 Ave and Hooker St Improvements	Roadway and drainage improvements parallel to Hooker St	\$432,000	Yes	VDOT RSP - PE Start in FY 25
Wagner Ave and Hooker St Improvements	Roadway and drainage improvements parallel to Hooker St	\$432,000	Yes	VDOT RSP - PE Start in FY 25
Ridgeland and Parkburg St Improvements	Roadway and drainage improvements 17th to 23rd Ave	\$4,600,000	Yes	VDOT RSP - PE Start in FY 27



**A RESOLUTION  
AMENDING THE FISCAL YEAR 2021-2022 OPERATING BUDGET  
FOR STORMWATER PROJECTS**

**WHEREAS**, on June 8, 2021, the City Council of the City of Hopewell adopted the Budget Resolution adopting the City of Hopewell Fiscal Year 2022 budget in the amount of \$183,793,655; and

**WHEREAS**, Section 15.2-2507 of the Code of Virginia provides that any locality may amend its budget and must first hold a public hearing which is advertised once in a newspaper of general circulation if any such amendment exceeds one (1) percent of the total expenditures of the currently adopted budget; and

**WHEREAS**, the amendment of the budget in this resolution in the amount of \$1,457,000 (0.79%) does not exceed one (1) percent of the adopted budget and therefore a public hearing was not required; and

**WHEREAS**, the source of funding for the \$1,457,000 budget amendment is the Hopewell Water Renewal Outside Revenue Account; and

**WHEREAS**, the funding included in this amendment is to implement stormwater drainage improvements to address inflow and infiltration issues that cause increased water flow to and impact wastewater treatment at Hopewell Water Renewal;

**NOW, THEREFORE, BE IT RESOLVED**, that the City Council of the City of Hopewell hereby approves and adopts the Fiscal Year 2022 budget amendment and appropriates all funds as set forth in the amendment below:

<b>GENERAL FUND – FUND 011</b>	<b>Approved Budget</b>	<b>Changes</b>	<b>Amended Budget</b>
<b>Revenues</b>			
Hopewell Water Renewal Outside Revenue Account	\$3,657,732	-\$ 1,457,000	\$2,110,732
<b>Total</b>	<b>\$3,657,732</b>	<b>-\$ 1,457,000</b>	<b>\$2,110,732</b>
<b>Appropriations</b>			
Cattail Creek NS RR Federal Appropriation Match	\$ 0	\$ 250,000	\$ 250,000
Cattail Creek Reach 4 Stabilization – FEMA Grant Match	\$ 0	\$ 280,000	\$ 280,000
Wagner Avenue Improvements	\$ 0	\$ 226,000	\$ 226,000
Hill Avenue Improvements	\$ 0	\$ 226,000	\$ 226,000
Stormwater Resilience Plan Category 2 Projects	\$ 0	\$ 475,000	\$ 475,000
<b>Total – Capital Projects Fund (071)</b>	<b>\$ 1,000,000</b>	<b>\$ 1,457,000</b>	<b>\$2,457,000</b>
<b>Total Budget</b>	<b>\$ 184,721,713.55</b>	<b>\$ 1,457,000</b>	<b>\$ 186,178,713.55</b>

**ADOPTED BY THE CITY COUNCIL OF THE CITY OF HOPEWELL ON FEBRUARY 22,  
2022.**

Witness this signature and seal

\_\_\_\_\_  
Patience A. Bennett, Mayor  
City of Hopewell

VOTING AYE:  
VOTING NAY:  
ABSTAINING:  
ABSENT:

**ATTEST:**

\_\_\_\_\_  
Mollie P. Bess, City Clerk  
City of Hopewell

R-4





# CITY OF HOPEWELL CITY COUNCIL ACTION FORM

**Strategic Operating Plan Vision Theme:**

- Civic Engagement
- Culture & Recreation
- Economic Development
- Education
- Housing
- Safe & Healthy Environment
- None (Does not apply)

**Order of Business:**

- Consent Agenda
- Public Hearing
- Presentation-Boards/Commissions
- Unfinished Business
- Citizen/Councilor Request
- Regular Business
- Reports of Council Committees

**Action:**

- Approve and File
- Take Appropriate Action
- Receive & File (no motion required)
- Approve Ordinance 1<sup>st</sup> Reading
- Approve Ordinance 2<sup>nd</sup> Reading
- Set a Public Hearing
- Approve on Emergency Measure

**COUNCIL AGENDA ITEM TITLE:**     **FY 2023 Budget Calendar**

**ISSUE:** City Council consideration of the proposed FY 2023 Budget Calendar

**RECOMMENDATION:** Approve the proposed FY23 City of Hopewell Budget Calendar

**TIMING:** Staff request action at the February 22, 2022 meeting

**BACKGROUND:****ENCLOSED DOCUMENTS:**

- Proposed FY 23 Budget Calendar

**STAFF:**

John M. Altman, Jr., City Manager  
 Michael Terry, Director of Finance

**SUMMARY:**

- |                          |                          |                                    |                          |                          |                                  |
|--------------------------|--------------------------|------------------------------------|--------------------------|--------------------------|----------------------------------|
| <b>Y</b>                 | <b>N</b>                 |                                    | <b>Y</b>                 | <b>N</b>                 |                                  |
| <input type="checkbox"/> | <input type="checkbox"/> | Councilor Debbie Randolph, Ward #1 | <input type="checkbox"/> | <input type="checkbox"/> | Councilor Janice Denton, Ward #5 |
| <input type="checkbox"/> | <input type="checkbox"/> | Councilor Arlene Holloway, Ward #2 | <input type="checkbox"/> | <input type="checkbox"/> | Councilor Brenda Pelham, Ward #6 |
| <input type="checkbox"/> | <input type="checkbox"/> | Vice-Mayor John B. Partin, Ward #3 | <input type="checkbox"/> | <input type="checkbox"/> | Mayor Patience Bennett, Ward #7  |
| <input type="checkbox"/> | <input type="checkbox"/> | Councilor Jasmine Gore, Ward #4    |                          |                          |                                  |

## Proposed City Budget Calendar for FY 2023

- February 25, 2022:** Deadline for MUNIS Close Out of FY 2020
- March 2, 2022** Joint City Council/School Board Budget Meeting
- March 4, 2022:** Deadline for MUNIS Entry of FY 2023 Budget Requests by Departments  
Advertise Public Hearing (4-12-2022) on Tax Rate in Newspapers
- March 22, 2022:** Notice of Public Hearing on Tax Rate (4-12-2022) on Consent Agenda  
City Council Approval of Health Insurance Renewal
- April 1, 2022:** City Manager's Proposed FY 2023 Budget to City Council
- April 5, 2022:** Work Session on Revenue Projections and Department Requests
- April 8, 2022:** Advertise Public Hearing (5-10-2022) on FY 2023 School Division Budget  
Advertise Public Hearing (5-10-2022) on City Budget in Newspapers
- April 12, 2022:** Adoption of the Tax Rate Resolution
- April 19, 2022:** Discussion of City Manager's Budget Objectives  
Budget Work Session on City Manager's Proposed FY 2023 Budget
- April 26, 2022:** Notice of Public Hearing (5-10-2022) on FY 2023 School Division Budget on Consent Agenda  
Notice of Public Hearing (5-10-2022) on City FY 2023 Budget on Consent Agenda  
Budget Work Session on City Manager's Adjusted FY 2023 Budget
- May 3, 2022:** Work Session on FY 2023-2027 Capital Improvement Plan
- May 6, 2022:** Begin Preparation of Tax Bills
- May 10, 2022:** Public Hearing on FY 2023 School Division Budget  
Adoption of FY 2023 School Division Budget on First Reading  
Public Hearing and Approval on 1<sup>st</sup> Reading of the FY 2023 City Budget
- May 13, 2022:** Tax Bill Mailing Date
- May 17, 2022:** Work Session on FY 2023 Budget and Capital Improvement Plan (if needed)
- May 24, 2022:** Approval on Second Reading of the FY 2023 City Budget  
Approval on Second Reading of FY 2023 School Division Budget
- June 15, 2022:** Real Estate Tax Bill Payments Due

# ADJOURNMENT